

Public Document Pack

**RYEDALE
DISTRICT
COUNCIL**



COMMUNITY SERVICES COMMITTEE

Thursday 26 November 2009 at 6.30 pm
Members' Lounge, Ryedale House, Malton

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Agenda

Presentation by the Homes and Communities Agency (Yorkshire & Humber)

At 5.45 pm prior to the meeting Naz Parkar of the Homes and Communities Agency (Yorkshire & Humber) will give a presentation on the work of the organisation and potential joint working with the Council. All Members of the Council are invited to attend.

- 1 **Apologies for absence**

- 2 **Minutes of a Meeting of the Community Services Committee held on 24 September 2009** (Pages 1 - 6)
To approve as a correct record the minutes of a meeting of the Community Services Committee held on 24 September 2009.

- 3 **Urgent Business**
To receive notice of any urgent business which the Chairman considers should be dealt with at the meeting as a matter of urgency by virtue of Section 100B(4)(b) of the Local Government Act 1972.

- 4 **Declarations of Interest**
Members to indicate whether they will be declaring any interests under the Members' Code of Conduct.

Members making a declaration of interest at a meeting of a Committee or Council are required to disclose the existence and nature of that interest. This requirement is not discharged by merely declaring a personal interest without further explanation.

- 5 **PART A - Matters to be dealt with under delegated powers or matters determined by the Committee**

- 6 **Performance & Finance Report - Council Aims 1 - 4** (Pages 7 - 48)

- 7 **Housing Performance Report** (Pages 49 - 52)

- 8 **Breathing Spaces - Mortgage Loan Scheme** (Pages 53 - 60)

- 9 **External Review of Pickering and Helmsley Markets** (Pages 61 - 76)
- 10 **Proposed Refurbishment of the Public Toilets at Market Place, Malton** (Pages 77 - 82)
- 11 **The Malton Air Quality Management Order 2009 - Results of Consultation**
(Pages 83 - 92)
- 12 **Vale of Pickering Channel Management Pilot Project** (Pages 93 - 106)
- 13 **PART B - Matters referred to Council**
- 14 **Commissioning Board - Proposed Terms of Reference** (Pages 107 - 116)
- 15 **Fees and Charges** (Pages 117 - 130)
- 16 **Any other business that the Chairman decides is urgent.**

Community Services Committee

Held at Ryedale House, Malton
on Thursday 24 September 2009

Present

Councillors Mrs L Cowling (Chairman), Mrs De Wend Fenton, Hemesley, Ms Warriner and Woodward

Councillor Knaggs - Substitute
Councillor Mrs Shields - Overview & Scrutiny Committee Observer

In Attendance

Mrs B Bennett, Mrs F Brown, Mrs L Carter, R Etherington, Mrs M Jackson, P Long, S Richmond and J Rudd.

Minutes

23 Apologies for Absence

Apologies for absence were received from Councillors Mrs Arnold, Mrs Frank, Hope and Mrs Keal.

24 Minutes

The minutes of a meeting of the Community Services Committee held on 23 July 2009 were presented.

Resolved

That the minutes of a meeting of the Community Services Committee held on 23 July 2009 be approved and signed by the Chairman as a correct record.

25 Urgent Business

The Chairman reported that there were no items to be considered under urgent business.

26 Declarations of Interest

There were no declarations of interest received.

PART 'A' ITEMS - Matters to be dealt with under delegated powers or

matters determined by Committee

27 Performance and Finance Report - Council Aims 1 - 4

The Heads of Economy & Housing, Environment and Planning submitted a joint report the purpose of which was to present for comment the performance and finance reports for Council Aims 1 - 4, and to inform Members of progress made against the Council's agreed aims and strategic objectives, as agreed by Members in the Council Plan 2009/13.

The Council Plan for 2009-13 had been adopted in March 2009. The Financial Strategy had been agreed in February 2009. The report included a progress report on the delivery of the Council Plan to the end of August 2009, in terms of actions delivered and performance levels achieved together with a review of the financial implications to date.

The report included the first 4 aims, which all fell within the terms of reference of the Community Services Committee:

- Aim 1 To meet housing need in the Ryedale District Council area;
- Aim 2 To create the conditions for economic success
- Aim 3 To have a high quality, clean and sustainable environment; and
- Aim 4 To help residents to achieve a healthy weight by encouraging an active lifestyle, in communities where everyone felt welcome and safe.

It was noted that performance against Aim 5: To Transform the Council was to be reported to the Policy & Resources Committee on 1 October 2009.

In addition, the report detailed the schedule of performance reports to be presented to Members throughout the year together with the links to the corporate planning framework.

Members considered the report in detail and sought clarification from officers on various points within the report. Members requested that where possible the use of jargon be avoided and that the report include a glossary of terms and abbreviations.

Resolved

That the Performance and Finance Report be endorsed.

28 Housing - Performance Report

The Head of Economy & Housing submitted a report the purpose of which was to inform Members of progress made against the Council's agreed Housing policies and to invite comments from the Committee.

The report outlined progress made towards the following strategic objectives:

- To enable the provision of affordable housing for rent and low cost ownership for sale
- Development of services to meet the needs of homeless applicants and implementation of measures to prevent homelessness
- To address decency issues in the private sector and the maintenance of the private housing stock in general
- Enabling independent living
- To contribute to social inclusion and the provision of sustainable communities

Members noted that the proposed development of 15 homes on an exception site in Pickering had received funding, and that consultation with the Town Council and the local community was in progress. It was anticipated that a planning application for the development would be submitted in the near future. A Pickering Ward Member reported that a presentation on the proposed development had been given to Pickering Town Council. The Housing Services Manager reported that an Open Day was to be arranged and this would provide an opportunity for members of the public to comment and ask questions. Members were of the opinion that it was important to ensure that the homes would be offered to Pickering residents. The Housing Services Manager reported that as this was an 'exception' site, the Section 106 Agreement would include a condition to this effect.

Resolved

That the report be endorsed.

29 Policy in Relation to Wild Animals on Council Owned Land

The Head of Environment submitted a report which requested the Committee to determine a position in relation to the exhibiting/performance of wild animals through circuses etc on Council owned land.

Members were reminded that at a meeting of the Community Services Committee held on 26 March 2009, during a discussion on the proposed policy on the use of car parks, Members had requested that a report be submitted to a future meeting in connection with a policy relating to wild animals on Council-owned land.

It was reported that the Council had very little appropriate land on which to hold a circus, either with or without animals, and had never had an approach made to it. The legal position of issuing a blanket ban was not as simple as it first appeared but was open to legal challenge. Given the hypothetical

question of a request for the staging of a circus with wild (non-domesticated) animals on its land it was recommended that the Council should not adopt a blanket ban on circuses with wild (non-domesticated) or performing animals but should consider each application on its own merits and refer any such application to the Community Services Committee for decision.

Resolved

That each application to stage a circus with non-domesticated animals on Council owned land be considered on its own merits and that any such application be referred to the Community Services Committee for determination.

NB Councillor Woodward recorded his vote against the above decision.

30 **Low Carbon Economy - Regional Information Papers**

The Head of Environment submitted a report the purpose of which was to inform and update Members in relation to regional activity and initiatives on the low carbon economy in Yorkshire and Humber and in particular the work of Yorkshire Forward, Government Office (GOYH) and the North Yorkshire Strategic Partnership (NYSP).

At the July 2009 meeting of the Committee Members had recommended to Council a range of initiatives to support the achievement of the Council's CO₂ targets.

The report included three papers outlining the work across the region to help reduce CO₂ emissions and promote a low carbon economy:

- Low Carbon Economy Update - Yorkshire Forward
- The Climate Change Challenge for North Yorkshire - GOYH
- A partnership approach to Climate Change - NYSP

The reports were presented for information and to help demonstrate how Ryedale District Council's initiatives related to the wider regional and sub-regional context. However, the Head of Environment reported that in the event of any issues arising from the reports that the Committee wished to explore further, either by way of a visit or a presentation, this could be brought to a future meeting.

With reference to the GOYH report and the Renewable Energy Strategy and the aim to provide 15% of energy from renewables by 2020, Councillor Woodward sought clarification of the percentage of renewables applying to Ryedale. In addition, Councillor Woodward requested details of the top ten interventions to cut regional carbon emissions as referred to in the GOYH

report. It was agreed that Councillor Woodward would receive a response to the former point and all Members would be provided with a copy of the response to the latter point.

Resolved

That the report be noted.

PART 'B' - Matters referred to Council

31 Monthly Winter Garden Waste Collection Pilot

The Head of Environment submitted a report the purpose of which was to consider the implementation of a monthly collection system pilot for garden waste during the winter months to reduce operational miles travelled, facilitate reductions in CO₂ emissions and secure efficiency savings.

The Council had made significant strides in actions to reduce CO₂ emissions and challenging targets had been set. Implementation of the changes recommended in the report would help reduce CO₂ emissions and enable RDC to exceed the emission reduction targets set as well as realise cashable efficiency savings. Meeting long-term government emission reduction targets would continue to be a real challenge, requiring significant further investment.

The report outlined two options for the Committee's consideration, option 2 being the preferred option, which involved four-weekly garden waste collections from around the end of November to early March - essentially three months, which would achieve the following benefits:

- Mileage reduction of an estimated 8,677 miles
- Estimated fuel savings of £13,910 for 2009/10
- Potential carbon savings of up to 42.07 tonnes and an estimated 2% reduction on RDC total emissions for 2009/10
- Vehicle hire savings over the Christmas/New Year period of £2000
- Potential recurring efficiency savings in future years of £8000.

In the event that the Committee supported the recommendation it would be referred to the next meeting of Council on 5 November 2009, with a view to implementation at the end of November 2009. Although the timescale for implementation was tight officers considered it achievable.

Resolved

That Council be recommended to approve

- (a) A pilot scheme to reduce the frequency of winter garden waste collections across the District from alternate weekly to once every four weeks during December, January and February 2009/10 to reduce CO₂ emissions and secure efficiency savings
- (b) Outcomes from the pilot to be reported back to Community Services Committee for consideration following the trial.

Meeting closed at 8.10 pm



PART A: MATTERS DEALT WITH UNDER DELEGATED POWERS

REPORT TO: COMMUNITY SERVICES COMMITTEE

DATE: 26 NOVEMBER 2009

**REPORT OF THE: HEADS OF ECONOMY & HOUSING, ENVIRONMENT & PLANNING
JULIAN RUDD, PHIL LONG & GARY HOUSDEN**

**SUBJECT: PERFORMANCE AND FINANCE REPORT
COUNCIL AIMS 1 - 4**

WARDS AFFECTED: ALL

EXECUTIVE SUMMARY

1.0 PURPOSE OF REPORT

- 1.1 To present for comment the performance and finance reports for Council Aims 1-4.
- 1.2 To inform Members of progress made against the Council's agreed aims and strategic objectives, as agreed by members in the Council Plan 2009/13.

2.0 RECOMMENDATION

- 2.1 It is recommended that Members endorse the performance and finance report and agree any amendments to policy or further action required to improve performance.

3.0 REPORT

- 3.1 The Council adopted the Council Plan for 2009-13 in March 2009. The Financial Strategy was agreed in February 2009. The document attached at Annex A provides a progress report on the delivery of the Council Plan to the end of October 2009 in terms of actions delivered and performance levels achieved and a review of the financial implications to date.
- 3.2 This report includes the first 4 aims which all fall within the terms of reference of this committee:
 - Aim 1 To meet housing need in the Ryedale District Council area;
 - Aim 2 To create the conditions for economic success;
 - Aim 3 To have a high quality, clean and sustainable environment; and
 - Aim 4 To help residents to achieve a healthy weight by encouraging an active lifestyle, in communities where everyone feels welcome and safe.
- 3.3 Performance against the fifth aim: To Transform the Council, will be reported to the Policy and Resources Committee in December 2009.

3.4 The table below details the schedule of the performance reports to be presented to members throughout the year and links to the corporate planning framework.

Schedule of Performance Reports 2009/10			
Date	Committee	Report	Links to Corporate Planning Framework
26 Nov 09	Community Services	Council Plan Aim 1,2,3,4 Performance and Finance	Progress to end of October 2009
03 Dec 09	Policy & Resources	Council Plan Aim 5 Performance and Finance Report	
25 Mar 10	Community Services	Council Plan Aim 1,2,3,4 Performance and Finance	Council Plan - revised delivery detail for 2010/11
01 Apr 10	Policy & Resources	Council Plan Aim 5 Performance and Finance Report	

Julian Rudd, Head of Economy & Housing
Phil Long, Head of Environment
Gary Housden, Head of Planning

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Background Papers:
None.

Background Papers are available for inspection at:
Covalent

Council Plan Performance and Finance Report

Generated on: 09 November 2009



Aim 1: Housing Need

To meet housing need in the Ryedale District Council area

Strategic Objective 1

To meet the housing needs of at least 75 households per year through the provision of additional affordable and specialist homes and adaptation of existing homes

Key Performance Questions

1. How well are we meeting Housing Need?
2. What is our Housing Stock profile?

Priority Service Objectives

- 1.1.1 To provide additional affordable and specialist homes
- 1.1.2 To bring empty homes back into use in line with the County wide empty homes strategy
- 1.1.3 To identify through the LDF sufficient housing sites for the next 5 and 15 year periods (SHLAA)

Strategic Objective 2

To support those in need to access a suitable home or remain in an existing home through the provision of support services.

Key Performance Questions

3. How well are we preventing homelessness through advice and proactive intervention?
4. How well are we supporting people?

Priority Service Objectives

- 1.2.1 To enable families and individuals to remain in their homes through the provision of a range of housing advice and support.
- 1.2.2 To prevent homelessness through the services offered by the integrated housing options team
- 1.2.3 To assist householders facing mortgage difficulties
- 1.2.4 To reduce the number of vulnerable households experiencing fuel poverty.

Aim 1: Housing Need

Strategic Objective 1

To meet the housing needs of at least 75 households per year through the provision of additional affordable and specialist homes and adaptation of existing homes

Performance Narrative:

Ryedale made improved progress in the first three quarters of 2008/9 towards meeting the objective of providing its target of 75 additional affordable and specialist homes, with 57 units of affordable accommodation delivered by end December 2008. However, the sudden impact of the economic downturn became apparent in early 2009 with the major developers ceasing to build further new units on sites that were already under construction or with planning permission.

However the Council works closely with RSLs and other partners to maintain delivery of new affordable homes and 55 units have been delivered during April – November 2009. A further 9 units are due to be completed in Rillington in late 2009 and a further 19 new homes will be completed in Kirkbymoorside in early 2010, with other market town schemes to come forward during 2010/11. The work of the Council's Rural Housing Enabler on Rural Exception sites also continues to enable the provision of sites in conjunction with Parish Councils; detailed local housing needs surveys are carried out to establish the level of need in specific villages and the possible exception sites to meet this need are identified and brought forward. In 2008/9 detailed planning applications for 2 schemes were submitted, in Nawton / Beadlam (10 units) and in Ampleforth (8 units). Both schemes were authorised for approval by Planning Committee subject to further details and completion of a Section 106 agreement to secure their 'affordable' occupancy. Work is currently progressing to bring forward a site at Pickering during 2009/10 that will if approved deliver a further 15 affordable units. Funding for the scheme has been secured via the Homes & Communities Agency. Discussions are also taking place to bring forward schemes in a number of other villages. The additional care unit at Beverley Road, Norton was completed in summer 2009 and occupation of the 52 new extra care units began in September 2009. It is expected that the Council's annual target of 75 affordable units will be exceeded in 2009/10.

The Council is currently reviewing its Planning Policy through the Local Development Framework and has consulted on a new Core Strategy Document and a Facilitating Development Plan Document. The Council's Forward Planning team is currently analyzing over 600 detailed responses from third parties following a major public consultation exercise carried out in June/July 2009. Work is well advanced on the background technical evidence required for the LDF Core Strategy. The Strategic Housing Land Availability Assessment (SHLAA) is now finalised. A further consultation on the key issues associated with the Core Strategy is expected to take place during December 2009/January 2010 prior to the publication of the Core Strategy. It is

anticipated that the Councils criteria for negotiating affordable housing will be reviewed as part of the LDF process.

50 Home Repair grants were completed in 2008/9 to a total value of £180,938. Since 1 April 2009 8 grants have been approved to a value of £23,557 and further 8 have been completed to a value of £25,653. In addition 3 home repair loans have been approved with a value of £12, 282. Two Empty Property Grants have been approved in 2009/10 to a value of £30,000 and a further one grant completed totalling £15,000. The Council has nomination agreements in place with the owners of the properties with regard to any lettings for a 5-year period on completion of grant works. One House in Multiple Occupation grant has been approved of £10,170.

Presentations have been made to the Community Services Committee by the Rural Housing Enabler and on the results of the Housing Conditions survey, which has provided the committee with useful and important information about both the condition of the existing housing stock and fuel poverty. A presentation from the Homes & Communities Agency to the November 2009 Committee will examine means of further strengthening work with the HCA.

Aim 1: Housing Need

Strategic Objective 2

To support those in need to access a suitable home or remain in an existing home through the provision of support services.

Performance Narrative:

The committee has agreed a range of housing initiatives over the year, including Disabled Facilities Grants, to allow people's housing needs to be met, such as by improving or adapting their current home; the Private Sector Renewal Strategy included a review of the whole range of housing grants. External grant of approximately £1m over 3 years has been secured towards these various initiatives. The year also saw the approval of a sub-regional homelessness strategy with Ryedale taking a leading role in the development of shared county wide homelessness targets and action plans. This is already paying dividends with homelessness presentations reducing from 60 in 2007/08 to 45 in 2008/09. Thus far in 2009/10 (up to 11 November) there has been a 16% reduction in the number of homeless acceptances compared to the same period in the previous year. Only 11 households were in temporary accommodation at 11 November 2009 compared to 15 households at this time in 2008. This is excellent given the economic and housing pressures facing many people. It is also expected that 3 mortgage rescue schemes will have been completed by December 2009, including the first shared equity scheme in Yorkshire and Humber.

The Council continues to seek to combat fuel poverty through the awarding of energy efficiency grants. A total of 170 were awarded in 2008/09 to a value

of £111,550. During April – 11 November 2009 51 grants have been approved to a total of £39,420 and a further 35 grants completed to a value of £26,216.

A significant number of households have been supported in making adaptations (through the DFG) that allow them to remain in their own homes. Between 1 April- 7 September 2009 there have been 7 new grants approved to a value of £78,771 and a further 24 grants completed to a value of £208,865.

A Sub-regional assessment of the accommodation needs of Gypsies and Travellers has been completed. The total number of new pitches required in Ryedale to address this need is 9. Discussions are on going to ensure that provision is made in order that this need may be met as part of the LDF process with appropriate policies contained in the Core Strategy relating to the provision of new sites in the district.

Aim 1 - Strategic Objective 1

To meet the housing needs of at least 75 households per year through the provision of additional affordable and specialist homes and adaptation of existing homes

Key Performance Question 01. How well are we meeting local housing need?

Covalent Reference	Indicator	Last Update	Current Value	Current Target	2008/09		Latest Note	Current Position	Short Term Trend Arrow	Long Term Trend Arrow	SMT Lead
					Value	Value					
NI 154	Net additional homes provided	2008/09	96		96			Results available nationally January 2010.	?	?	Gary Housden
NI 155 LAA	Number of affordable homes delivered (gross)	Q2 2009/10	55	38	57			Target of 75 has been set through the Regional Spatial Strategy - HMA Affordable shortfall of 292 units per year	↑	↑	Julian Rudd
NI 159 LAA	Supply of ready to develop housing sites	2008/09	83.2%		83.2%		Supply = 4.16 years (832 dwellings) taking into account undeveloped allocations. The figure does not include applications for renewal.	Awaiting publication of national results - January 2010	?	?	Gary Housden
HS LAA 12	Additional extra care units occupied				No data for this range			Cumulative outturn to Q3 240 units for North Yorkshire - 52 Units in Ryedale to be opened in September 2009 replacing the Hawthorns in Norton.	?	?	Julian Rudd

Key Performance Question 02. What is our housing stock profile?

Covalent Reference	Indicator	Last Update	Current Value	Current Target	2008/09		Latest Note	Current Position	Short Term Trend Arrow	Long Term Trend Arrow	SMT Lead
					Value	Value					
NI 139	PcSvy. The extent to which older people receive the support they need to live independently at home (Biennial)	2008/09	41.2%		41.2%		Awaiting publication of national results (end of June) to enable further analysis.		?	?	Julian Rudd
HS LAA 12	Additional extra care units occupied				No data for this range			Cumulative outturn to Q3 240 units for North Yorkshire - 52 Units in Ryedale to be opened in September 2009 replacing the Hawthorns in Norton.	?	?	Julian Rudd

Aim 1 - Strategic Objective 1

To meet the housing needs of at least 75 households per year through the provision of additional affordable and specialist homes and adaptation of existing homes






Objective 1.1.1. To provide additional affordable and specialist homes

Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date	SMT Lead
SDP HS 0913 01b	Planning Gain	<input type="text" value="5%"/>	Poor market conditions continue to have a dramatic impact on house building activities and only 2 affordable units have been completed through the S106 route thus far in 09/10	02 Nov 2009	Julian Rudd
SDP HS 0913 01c	Registered Social Landlord/Other Funded	<input type="text" value="75%"/>	Completion of 50 bed extra care facility in Norton by NYCC achieved and occupation began in September 2009.	02 Nov 2009	Julian Rudd

Objective 1.1.2. To bring empty homes back into use in line with the County wide empty homes strategy

Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date	SMT Lead



Objective 1.1.3. To identify through the LDF sufficient housing sites for the next 5 and 15 year periods (SHLAA)

Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date	SMT Lead
SDP FE 0913 05	Review of LA Landholdings		Review undertaken - Partner RSL identified an area land that they would wish to purchase to facilitate an affordable housing development in Malton. (Info from Richard Etherington).	12 Aug 2009	Phil Long
SDP HS 0913 01a	Exception Sites		<ul style="list-style-type: none"> * Pickering, Swainsea Lane site- planning application submitted, to be considered at December Planning Committee. * Habton - no suitable site, replacement scheme to be identified. * Pickering/Malton/Norton - proceeding with 10 homes from the small sites to be developed by March 2011. The other 8 - sites were not viable. * Rosedale, Hartoft - RHE carrying out a housing needs survey. * Aislaby, Middleton, Wreilton - housing needs survey to be carried out shortly. * Sherburn, Slingsby - discussions with Parish Council taking place. 	10 Nov 2009	Julian Rudd
SDP P 0913 01	LDF - Core strategy- consultation/submition/adoption		Summer Consultation and 18 exhibitions now completed. Now analysing responses. Further consultation on development proportions to be undertaken late 2009.	08 Sep 2009	Gary Housden
SDP P 0913 04	Strategic Housing Land Availability Assessment		Draft SHLAA received and out to consultation with development industry until the end of September 2009. Final document completed November 2009.	18 Nov 2009	Gary Housden
SDP P 0913 10	To deliver an LDF for Ryedale		Consultation underway for Core Strategy and Development Plan Document for specific sites. (Cross referenced to Risk Code PL 1)	26 May 2009	Gary Housden

Aim 1 - Strategic Objective 2

To support those in need to access a suitable home or remain in an existing home through the provision of support services

Key Performance Question 03. How well are we preventing homelessness through advice and proactive intervention?

Covalent Reference	Indicator	Last Update	Current Value	Current Target	2008/09		Latest Note	Current Position	Short Term Trend Arrow	Long Term Trend Arrow	SMT Lead
					Value	Value					
HS 1	Homeless applications on which RDC makes decision and issues notification to the applicant within 33 working days (was	Q1 2009/10	100.0%	100.0%	100.0%	100.0%	Average time to determine applications is 31 days.	All applications dealt with within 33 day target			Julian Rudd

Aim 1 - Strategic Objective 2

To support those in need to access a suitable home or remain in an existing home through the provision of support services

Objective 1.2.1. To enable families and individuals to remain in their homes through the provision of a range of housing advice and support

Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date	SMT Lead
SDP HS 0913 02e	Homelessness Strategy Action Plan	50%	Discussions to be held with RSL re development of Action Plan following review and Member endorsement of Homelessness Strategy Action Plan by CS Committee on 23/07/09.	12 Aug 2009	Julian Rudd

Objective 1.2.2. To prevent homelessness through the services offered by the integrated housing options team

Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date	SMT Lead
SDP HS 0913 02e	Homelessness Strategy Action Plan	50%	Discussions to be held with RSL re development of Action Plan following review and Member endorsement of Homelessness Strategy Action Plan by CS Committee on 23/07/09.	12 Aug 2009	Julian Rudd

Objective 1.2.3. To assist householders facing mortgage difficulties through the provision of a Mortgage Rescue scheme in partnership.

Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date	SMT Lead
SDP HS 0913 02b	Provision of a Mortgage rescue scheme in partnership	50%	Three Mortgage MRS cases should be completed by December 2009.	11 Nov 2009	Julian Rudd

Objective 1.2.4. To reduce the number of vulnerable households experiencing fuel poverty.

Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date	SMT Lead
SDP HS 0913 05a	Energy Efficiency Grants	40%	Approved a total of 33 Energy Efficiency Grants to a value of £22,009 and completed 17 grants totalling £18,666 in the period 1 April to 8 September 2009. This budget for energy efficiency grants for 09/10 is £100k.	02 Nov 2009	Julian Rudd

Aim 2: Economic Success To create the conditions for economic success

Strategic Objective 3

Place of opportunity – to have the sites and premises, physical infrastructure and business support in place that would encourage an economic structure and activity to ensure that the opportunities available within Ryedale are equal to those of the most economically successful rural areas of the sub-region.

Key Performance Questions

5. How is the sectoral mix of the Ryedale economy changing?
6. What infrastructure is in place to support economic success?

Priority Service Objectives

- 2.3.1 To identify sufficient sites for industrial, business and retail through the LDF core strategy
- 2.3.2 To improve the vitality of Malton as a retail centre
- 2.3.3 To improve the infrastructure and strengthen the role of the market towns
- 2.3.3 To improve the infrastructure and strengthen the role of the market towns

Strategic Objective 4

Opportunity for people – increasing wage and skills levels

Key Performance Questions

7. How well are household incomes increasing?
8. To what extent are local skills meeting the local employment need?

Priority Service Objectives

- 2.4.1 .To serve the needs of businesses in changing economic climates
- 2.4.2 To help people to acquire the skill they need to access employment opportunities
- 2.4.3 To provide the opportunities to increase income levels
- 2.4.4 To improve levels of skills for life in Ryedale
- 2.4.5 Paying the right benefit to the right people at the right time

Aim 2: Economic Success

Strategic Objective 3

Place of opportunity – to have the sites and premises, physical infrastructure and business support in place that would encourage an economic structure and activity to ensure that the opportunities available within Ryedale are equal to those of the most economically successful rural areas of the sub-region.

Performance Narrative:

Ryedale has many small businesses and good entrepreneurial activity. Up until the recent economic downturn the local economy had grown notably and begun restructuring from the primary/secondary to the tertiary sector, e.g. banking & finance (9.5% growth), research & development (57%) and the knowledge industry (47%). There is also a strong presence of advanced engineering firms (aircraft and submarine products, oil and gas technologies, microwave components and computer systems) and an active training organisation, Derwent Training, which specialises in engineering. This provides much opportunity to develop links with Science City York. However, economic growth over recent years has been lower than County and Region and significant areas of local economic activity involve nationally declining sectors such as manufacturing (20%) and agriculture. Growth in R&D, banking & finance and the knowledge sectors is from low start points and their local representation is way behind national and regional levels.

The Council and partners aim to bring forward (through the LDF and via RDC and Yorkshire Forward-led projects) modern quality business accommodation and employment land; in particular a technology park is required at Malton to build synergies with the York economy and diversify local economy. The Council is working with Yorkshire Forward to bring forward managed workspace facilities at Malton and Pickering that will nurture new and developing businesses, particularly within higher value sectors. Landowners have now been approached to begin preliminary negotiations over options on suitable sites. The Council is also working with partners to tackle significant infrastructure challenges that restrict economic growth, and has recently agreed to inject £1.95m to significantly improve the highway network at Malton and Norton to allow capacity for development and economic success. A project group is now taking this work forward to construction stage and a public consultation will be held in Jan/Feb 2010. The Council will also contribute £500k to a scheme to remove congestion at Pickering. In particular through the significant enhancement of town centres, beginning with Malton and Norton, the Council is working with partners to increase economic activity and the quality of retail offer, and to encourage local people to shop close to home. A business proposal has been submitted to Yorkshire Forward to increase business activity in town centres, particularly for the creative sector, and seek to provide facilities for arts and cultural opportunities. Close working with NYCC highways aims to improve conditions for pedestrians and cyclists in Malton town centre and to greatly improve facilities for public transport users.

Ryedale also has a lack of modern business tourism facilities (accommodation & conference/meeting space). This places a heavy reliance on leisure tourism, for which there is significant competition. The Council is working closely with partners to bring forward two major new cultural and tourist attractions at Ryedale Folk Museum and Derwentio Fort, Malton.

Aim 2: Economic Success

Strategic Objective 4 Opportunity for people – increasing wage and skills levels

Performance Narrative:

Reflecting the sectoral make-up of the Ryedale economy, which has a significant element of low skilled work, the area has the second lowest average wages in North Yorkshire. These are notable in the region and on average are 20/25% less than Harrogate and Hambleton. There is also commuting out to better paid jobs beyond Ryedale, with some residents travelling great distances. This underlines the importance of the above efforts to support businesses and diversify the economy into higher added value sectors with links to the York economy.

Although the area enjoys excellent school results many younger people then leave for higher education outside Ryedale and do not return until much later in life, if at all. The remaining workforce has notable basic skills issues (in particular literacy and numeracy) and there can be a mismatch between the needs of local employers and the skills of local workers. This is a key focus for the recently established Ryedale Work and Skills Partnership, led by Ryedale DC, which combines the efforts of partners to tackle skills issues and match local training provision to address economic priorities of the area. Through the allocation of land in the LDF and work with the HCA and registered social landlords the Council is also working to provide housing for younger people and others in need.

By leading the initiatives outlined under Objective 3 the Council is supporting the modernisation and diversification of the local economy to increase wage levels. The Council also aims to reduce commuting by residents by providing access to better jobs close to home, thereby reducing emissions and building stronger communities. The Council works with Business Link to provide advice for new businesses via surgeries held at Ryedale libraries.

Aim 2: Strategic Objective 3

Place of opportunity – to have the sites and premises, physical infrastructure and business support in place that would encourage an economic structure and activity to ensure that the opportunities available within Ryedale are equal to those of the most economically successful rural areas of the sub-region

Key Performance Question 05. How is the sectoral mix of the Ryedale economy changing?

Covalent Ref	Indicator	Last Update	Current Value	Current Target	2008/09		Latest Note	Current Position	Short Term Trend Arrow	Long Term Trend Arrow	SMT Lead
					Value	Value					
EC 4	Share of total regional employment. (was LPI 54)	2008/09	1.04%			1.04%	Source - Annual Population Survey Jan 2008 - Dec 2008	Data Source: Local Knowledge Annual Business Inquiry	↗	↗	Julian Rudd
NI 172	RpDL. % of small businesses in an area showing employment growth					No data for this range		Awaiting publication of results by Department for Business, Enterprise & Regulatory Reform in Nov/Dec 2009.	?	?	Julian Rudd
NI 171 LAA	RpDL. New business registration rate per 10,000 pop'n 16yrs+					No data for this range		Awaiting publication of results by Department for Business, Enterprise & Regulatory Reform in Nov/Dec 2009.	?	?	Julian Rudd
EC LAA 36	Grow the Creative Industries sector	2006/07	177			No data for this range	Baseline 2006-07	LAA indicator. The Partnership Unit currently investigating different ways of measuring – results hopefully available by December 2009.	?	?	Julian Rudd
EC LAA 37	Increase the value of tourism earnings (£mn)	2007/08	£14.3m				Increased marketing and PR of Ryedale tourism product and improved quality of offer via the Moors & Coast Tourism Partnership, using an additional £201k from Yorkshire Forward.	LAA indicator awaiting result	?	?	Julian Rudd

Key Performance Question 06. What infrastructure is in place to support economic success?




Covalent Ref	Indicator	Last Update	Current Value	Current Target	2008/09		Latest Note	Current Position	Short Term Trend Arrow	Long Term Trend Arrow	SMT Lead
					Value	Value					
FP 6	% of all development that takes place in market towns and service villages:					No data for this range		Former Local Performance Indicator 65b (LPI 65b) will be reviewed as the I DF Core Strategy progresses	?	?	Gary Housden

Economic Development (was LPI 65b)	Priority Action	Progress	Latest Note	and proportions of development in market towns and service villages is agreed.	Latest Note Date	SMT Lead
NI 182	Satisfaction of business with LA regulation services Q2 2009/10	87%	82%		↑	Phil Long
NI 175 LAA	Access to services and facilities by public transport, walking and cycling. Figure is Ryedale only & accumulative. Q1 2009/10	8659	25427	Number of passengers travelling on community transport mini buses (Ryecat)	→	Julian Rudd



Aim 2 - Strategic Objective 3


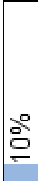
Place of opportunity – to have the sites and premises, physical infrastructure and business support in place that would encourage an economic structure and activity to ensure that the opportunities available within Ryedale are equal to those of the most economically successful rural areas of the sub-region

Objective 2.3.1. To identify sufficient sites for industrial, business and retail through the LDF core strategy

Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date	SMT Lead
SDP P 0913 01	LDF - Core strategy-consultation/submit/adoption		Summer Consultation and 18 exhibitions now completed. Now analysing responses. Further consultation on development proportions to be undertaken late 2009.	08 Sep 2009	Gary Housden
SDP P 0913 02	LDF - Facilitating Development DPD		Initial Regulation 25 consultation on all the sites submitted to date as part of summer consultation.	08 Sep 2009	Gary Housden
SDP P 0913 03	LDF - Helmsley DPD Consult/submit/adopt		Initial Regulation 25 consultation on all the sites submitted to date undertaken as part of summer consultation.	08 Sep 2009	Gary Housden

Objective 2.3.2. To improve the vitality of Malton as a retail centre

Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date	SMT Lead
SDP EC 0913 02	Milton Rooms Redevelopment		Meetings being held with NYCC libraries, NYCC bright office and NY Police to discuss potential joint use of Milton Rooms. Draft of outline business case submitted to YF for comments	02 Nov 2009	Julian Rudd
SDP EC 0913 03	Malton Town Centre Public Realm Improvements Revitalise Malton! Phase 1		Litter bins and seating - nearing completing The Shambles repaving and lighting completed. Awaiting NYCC to connect electricity for lighting. Lighting - Ongoing as NYCC contractors taking longer than anticipated Conservation area proposals awaiting consultation phase. Floodlighting St Michaels Church - due for completion Jan 10 High Speed Broadband study - contract awarded to 'Save 9'	28 Oct 2009	Julian Rudd

SDP EC 0913 05	Malton Town Centre Public Realm Improvements - Revitalise Malton! Phase 2 and 3		Empty spaces property study - tenders under evaluation. 1-10-09 P&R Committee approved joint working with NYCC and other to achieve Phase II and III of Revitalise Malton!, with RDC contributions to be considered once costings for the individual elements are available. A copy of the report is attached under 'documents'.	02 Nov 2009	Julian Rudd
Objective 2.3.3. To improve the infrastructure and strengthen the role of the market towns					
SDP EC 0913 04	Regeneration schemes in Pickering and Kirkbymoorside		Discussions ongoing with new owners of Pickering Showfield site regarding variety of uses including Park and Ride, Cropton Brewery and visitor attraction, Environmental Discovery and Training Centre, Eco-lodges / accommodation and potential for managed workspace. Work underway with YF to address accommodation issues for several KMS firms - report to be presented to identify way forward in Nov/Dec 09.	02 Nov 2009	Julian Rudd

Aim 2: Strategic Objective 4
Opportunity for people – increasing wage and skills levels

Covalent Ref	Indicator	Last Update	Current Value	Current Target	2008/09		Latest Note	Current Position	Short Term Trend Arrow	Long Term Trend Arrow	SMT Lead
					Value	Value					
NI 181	Time taken to process Housing Benefit/Council Tax Benefit new claims and change events - Accumulative	March 2009	10.2 days		9.9 days				→		Paul Cresswell
NI 151	Overall Employment rate (working-age) (8 month lag in figures release)				No data for this range			Awaiting release of results by Department for Work & Pensions expected August 2009.	?	?	Julian Rudd
NI 152	Working age people on out of work benefits				No data for this range			Working age key benefit claimants: 2,480 (8%, which compares to 14.8% regionally and 14.2% nationally). April 2009	?	?	Julian Rudd

NI 166	Median earnings of full time employees in the area (April snapshot Annual Survey Hours & Earnings - ONS)	2008/09	£395.80		£395.80	6.7% annual increase		?	?	Julian Rudd
NI 180	The number of changes of circumstances which affect customers' HB/CTB entitlement within the year. (per 1000 caseload)	March 2009	597.2		1958.0	Please note this data is from DWP website HoBOD and is derived by DWP from the SHBE (Single Housing Benefit Extract)		→	↑	Paul Cresswell

Key Performance Question 08. To what extent are local skills meeting the local employment need?

Covalent Ref	Indicator	Last Update	Current Value	Current Target	2008/09		Latest Note	Current Position	Short Term Trend Arrow	Long Term Trend Arrow	SMT Lead
					Value						
NI 164	Survey County level. Proportion of population aged 19-64 for males and 19-59 for females qualified to at least Level 3 or higher	2008/09	58.1%			58.1%	Data from Annual Population Survey 2004-2008 from Dept for Business, Innovation and Skills	Awaiting publication of results by Department for Innovation, Universities & Skills expected late July 2009.	?	?	Julian Rudd

Aim 2: Strategic Objective 4

Opportunity for people – increasing wage and skills levels


Objective 2.4.1. To serve the needs of businesses in changing economic climates




Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date	SMT Lead
SDP EC 0913 06	Business Liaison	40%	Business Engagement survey completed to identify skills and other issues that RDC and partners can help to address. Results and proposed actions (in partnership with Ryedale Work and Skills partnership) to be outlined to 26 Nov 2009 Community Services Committee and next Ryedale Strategic Partnership. 'Opportunity Knocks' event planned for Spring 2010 to introduce Ryedale employers to local 14-19 learners.	02 Nov 2009	Julian Rudd

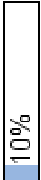
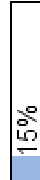

Objective 2.4.2. To help people to acquire the skill they need to access employment opportunities

Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date	SMT Lead
SDP EC 0913 06a	Work and Skills Partnership	40%	Ryedale Work and Skills Partnership now refreshed. 4 priorities; <ul style="list-style-type: none"> Clarify and communicate how and what the employer offer is. Links with HE sector (to include enterprise and knowledge vs. skills) 	28 Oct 2009	Julian Rudd

		<ul style="list-style-type: none"> · Employer Event that serves 14-19; mixed ages and employers. (A task and finish group will meet to develop the scope and plan the event). · An employer strategy meeting will be arranged to take forward the findings of the skills research. RDC leading on employer engagement and planning event in 2010 to develop information links with businesses. 			
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Objective 2.4.3. To provide the opportunities to increase income levels					
Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date	SMT Lead
SDP EH 0913 16	Develop a capital project to support growth of small businesses		A £100k grant scheme for small and medium enterprises in Ryedale runs until April 2010. £38,793 has been approved so far towards 19 businesses. Only 3 applications have been rejected so far.	20 May 2009	Julian Rudd

Objective 2.4.4. To improve levels of skills for life in Ryedale					
Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date	SMT Lead
SDP OD 0913 02	Evaluating Learning and Development across the council		Evaluation of 2008-9 being undertaken by HR Project Officer for completion by end of June 2009	22 May 2009	Louise Sandall
SDP OD 0913 14	Conduct training needs analysis		Both drafts are awaiting additional information regarding provision of some of the available training. Quotes are being sourced from relevant providers and checked for value for money and effectiveness.	15 Sep 2009	Louise Sandall
SDP OD 0913 15	Provide learning options		The draft corporate plan is awaiting some additional information regarding training providers. The Learning Zone continues to grow in what's available and additional IT training provision is being sourced through this partnership with NYCC.	15 Sep 2009	Louise Sandall

Objective 2.4.5. Paying the right benefit to the right people at the right time					
Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date	SMT Lead
SDP CB 0913 07	Review benefits system & where feasible implement new system		Looking at a joint system and working to achieve cost savings.	22 May 2009	Paul Cresswell
SDP CB 0913 09	Review & develop effective fraud partnership with Scarborough		Considering options for future partnership delivery of fraud service. Temporary arrangement for delivery of service in partnership with Scarborough BC continuing in the interim.	22 May 2009	Paul Cresswell
SDP CB 0913 11	Adopt KLOE self assessment improvement plan		KLOE self assessment completed, action plan to be published in conjunction with NY benefits group.	22 May 2009	Paul Cresswell

Aim 3: High Quality Environment

To have a high quality, clean and sustainable environment.

Strategic Objective 5

Reducing CO2 emissions

Key Performance Questions

9. To what extent are we reducing the waste sent to landfill?
10. To what extent are CO2 levels reducing?

Priority Service Objectives

- 3.5.1 To increase the recycling rate
- 3.5.2 Reduction in kilos of residual waste collected per household
- 3.5.3 Reduce the trade waste sent to NYCC landfill sites
- 3.5.4 To Reduce CO2 emissions from our own operations through the implementation of the Councils CO2 reduction plan
- 3.5.5 Designing for the environment

Strategic Objective 6

Planning to adapt to climate change

Key Performance Questions

11. How well are we planning to adapt to climate change?
12. What development is coming forward and is it in the right areas?

Priority Service Objectives

- 3.6.1 Through the LDF to ensure that developments are coming forward in the right locations
- 3.6.2 To avoid inappropriate development in flood risk areas
- 3.6.3 Flood and PITT review risk management

Strategic Objective 7

To improve the quality of our local environment

Key Performance Questions

13. How well is the quality of the environment in Ryedale being maintained?
14. To what extent is civic pride increasing?

Priority Service Objectives

- 3.7.1 To implement the results of a detailed air quality assessment for nitrogen dioxide
- 3.7.2 Improved street and environmental cleanliness
- 3.7.3 To improve levels of local biodiversity To work with the community to encourage the management of their own environments

Aim 3: High Quality Environment

Strategic Objective 5 : Reducing CO2 emissions

Performance Narrative:

Recycling : Performance over the 1st quarter for 2009/10 indicates that recycling performance remains strong and on target to exceed 50% (the Governments 2020 target) for the 4th year running. Disappointingly, as reported previously, the PLACE survey indicates that satisfaction with Refuse and Recycling has not improved though evidence suggest that this is the norm for most AWC schemes. The unit is currently reviewing the data on a ward-by-ward basis to determine if any heterogeneity issues exist between crews, which can be addressed. STREETSCENE will shortly be issuing bin tags to notify the public of round changes regarding the introduction of a revised monthly collection of brown bins. The tag will also contain information regarding Christmas arrangements.

Energy Efficiency: The programme of energy efficient initiatives remains on track. The initiatives will substantially help RDC meet their 2009-2011 carbon targets:

- A new energy efficient boiler has been installed at Ryedale House
- The new boiler at Derwent Pool is to be installed next month. Installation will necessitate a closure of the pool which will be timed to fit in with the CLL leisure programme to minimize disruption.
- The Property Unit has also moved the un-metered account for street lighting across to the County Council contract, which will be from wholly renewable sources.
- Monthly Garden Waste collections are due to start in December
- Fleet initiatives are being developed to further reduce operational mileage. These include a Route Smart exercise for optimum scheduling of waste collection rounds and the consideration of monthly garden waste collections in winter when garden waste tonnage drops.

Aim 3: High Quality Environment

Strategic Objective 6 : Planning to adapt to climate change

Performance Narrative:

Progress continues to be made in this difficult area.

- The energy savings trust has supported RDC application for the one to one support programme. This unique opportunity will help the authority tackle climate change and reduce community carbon emissions. One to one is a two-year programme, first steps regarding high level sign up have taken place and the next stage involves data collection across departments. Questionnaires have been received and will be distributed shortly to Heads of Service
- In addition a further initiative is being discussed with EST regarding a new approach to reduce fuel poverty in the district. The new approach will target areas with high levels of fuel poverty regarding loft and cavity wall insulation on either a free or subsidized basis depending on qualification. The scheme will dovetail in with the current scheme operated by the Housing section.

A major piece of work has been completed regarding the Multi Agency Flood Response Co-ordination Plan for Ryedale and is in the process of being signed off and sent to Defra. The document has been rewritten in order to comply with recently issued DEFRA guidelines. The document identifies communities / areas at risk and outlines each agency's response.

- Officers are currently monitoring the progress of the Draft Flood and Water Management Bill The draft bill seeks to revise, modernise and consolidate existing legislation covering flooding, land drainage, coastal erosion and reservoir safety. Looking at all sources of flooding, the draft Bill considers how to update and streamline flooding and water legislation, clarify responsibilities and facilitate flood risk management.

Progress towards NI 188 improvement is also taking place on a Partnership basis with NYCC and all North Yorkshire Districts. To move forward to level 1 the partnership intend to carry out a joint Local Climate Impacts Profile (LCLIP). This will need to have a district breakdown to recognise differences. As a partnership Authorities have put a RIEP bid forward to progress as none have the in house resource to effectively undertake full assessment.

The RIEP funded joint North Yorkshire Climate Change Leadership Programme is underway. The aims being to build capacity and achieving greater collaboration in order to improve the response to the current and future implications of Climate Change:

- Councils senior officers and stakeholders from North Yorkshire Council will take part in four sessions between October 2000 and January 2010 which

will give them the opportunity to hear the experience from other NY authorities and key partners; discuss the priorities and practicalities that councils, councillors and key partners face in tackling climate change. The first seminar regarding greenhouse gases will be on 27th November.

Planning policies contained in the 'saved' policies of the Ryedale Local Plan seek to facilitate sustainable development in line with national and regional planning policy, directing development to market towns and within development limits of villages.

Policies in the emerging LDF will seek to provide a focus for all new development in sustainable/accessible locations in order to reduce the need to travel, avoid areas of flood risk and to protect the designated landscapes in the district. Emerging policy will continue to promote the use of brownfield land where possible and seek to ensure that new developments improve the levels of energy efficiency and a greater use of decentralised and renewable or low carbon energy.

In the emerging LDF the Core Strategy and Facilitating Development DPD require up-to-date background evidence to support the delivery of development in the right locations. The existing Strategic Flood Risk Assessment has been updated to ensure compliance with PPS 25 and the final draft version is expected to be agreed by the end of November 2009. The SFRA will guide inappropriate development away from flood risk areas and ensure that flood sensitive uses are directed away from areas of greatest risk.

The Council has consulted the EA on all significant developments in flood risk areas and where the EA has objected on the grounds of flood risk the Local Planning Authority has refused permission.

Aim 3: High Quality Environment

Strategic Objective 7 :

To improve the quality of our local environment

Performance Narrative:

Performance remains strong regarding improvement to the quality of the local environment

- The Council remains upper quartile regarding satisfaction for keeping public land clear of litter and refuse ranking 39 out of 201 Districts.
- New initiatives have been undertaken with the development of a pilot scheme regarding recycling and re-use of organic street cleansing waste, developed in conjunction with a local farmer. The additional sweeping undertaken as a result of this innovative scheme has helped to improve cleanliness standards

in Ryedale from 6.5% to 4.5%.

- This has been enhanced by three caretaker schemes jointly funded by Ryedale and the National Park. These have improved the co-ordination of cleansing operations and facilitated the sweeping of hard to reach areas.

Confirmation has now been received from Defra agreeing to the conclusion for the need to declare an Air Quality Management Area (AQMA) in Malton:

- Defra request that the Council follow their recommendations and set the boundaries of the AQMA to include an area wider than the area of technical exceedences suggested by the model. This will ensure that the AQMA will include all monitored exceedences.

A draft area is to be drawn up and consulted on prior to ratification

The Council has sought to improve the quality of its environment through the implementation of policies contained in the Biodiversity Action Plan. All planning applications are monitored on receipt against a checklist of sensitivity to ensure that adequate investigations and mitigation are undertaken to ensure that sensitive habitats, flora and fauna are properly appraised and protected.

Future target s setting for the positive management of sites is to be agreed with NYCC as the responding authority for the Local Area Agreement (N.I.197). The Council's part-funded Countryside Management Officer post is currently vacant although the position is shortly to be advertised with recruitment anticipated in the new year.

Aim 3 - Strategic Objective 5 Reducing CO2 emissions

Key Performance Question 09. To what extent are we reducing the waste sent to landfill?

Covalent Reference	Indicator	Last Update	Current Value	Current Target	2008/09		Latest Note	Current Position	Short Term Trend Arrow	Long Term Trend Arrow	SMT Lead
					Value	Value					
NI 191	Residual household waste - kg per household (was LPI 60)	2008/09	473kg/hh	466kg/hh	473kg/hh	473kg/hh	Unexpected increase in garden waste, household waste arisings. Possibly due to moisture content.		↓	↓	Phil Long
NI 193 LAA	Percentage of municipal waste land filled (Quarters est. confirmed next quarter)	2008/09	54.47%	58.00%	54.47%	54.47%		1st Qtr 09/10 is currently been input onto Waste dataflow (07/09/09) results will be available shortly	?	?	Phil Long
NI 192 LAA	% of household waste sent for reuse, recycling and	Q2 2009/10	57.97%	49.70%	53.10%	53.10%			↑	↑	Phil Long

	composting (Quarters est. confirmed next quarter)											
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Key Performance Question 10. To what extent are CO2 levels reducing?

Covalent Reference	Indicator	Last Update	Current Value	Current Target	2008/09		Latest Note	Current Position	Short Term Trend Arrow	Long Term Trend Arrow	SMT Lead
					Value						
NI 185 LAA	CO2 reduction from LA operations. Aim to maximise improvement	2008/09	N/A			N/A	Data sent to County Council. 2008-09 is baseline year - indicator is % change year on year. First result will be available in June 2010.		?	?	Phil Long
NI 186 LAA	Per capita reduction in CO2 emissions in the LA area	2008/09						Statistics produced annually by DEFRA. Data for 2007 will be available in September 2009.	?	?	Phil Long

Aim 3 – Strategic Objective 5 Reducing CO2 emissions

Objective 3.5.1. Increase the recycling rate from 51% to 55%

Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date	SMT Lead
SDP SS 0913 01	Increased capture of additional recyclate when vehicle fleet falls out 2010/2011	<input type="text" value="0%"/>	Vehicle fleet due to fall out 2010/2011. New schemes or extensions to existing will be considered then. However it should be noted that RDC already exceeds Government 2020 targets.	15 May 2009	Phil Long
SDP SS 0913 02	Enhanced monitoring of crews regarding side waste	<input type="text" value="54%"/>	Monitoring of crews taking place on periodic basis targeted from data produced per kgs waste generated from each household	15 May 2009	Phil Long
SDP SS 0913 03	Increased recycling of road cleansings/leafall for composting during off season Oct-March	<input type="text" value="0%"/>	Streetscene has negotiated agreement with NYCC regarding recycling of road cleansing. A Composting trial has taken place during 2008, material composted obtained soil 100 status and as such the scheme will be rolled out during the Autumn/winter season	15 May 2009	Phil Long

Objective 3.5.2. Reduction in Kgs of residual waste to landfill to 420kgs per household

Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date	SMT Lead
SDP SS 0913 01	Increased capture of additional recyclate when vehicle fleet falls out 2010/2011	<input type="text" value="0%"/>	Vehicle fleet due to fall out 2010/2011. New schemes or extensions to existing will be considered then. However it should be noted that RDC	15 May 2009	Phil Long

SDP SS 0913 02	Enhanced monitoring of crews regarding side waste	<input type="text" value="54%"/>	already exceeds Government 2020 targets. Monitoring of crews taking place on periodic basis targeted from data produced per kgs waste generated from each household	15 May 2009	Phil Long
SDP SS 0913 03	Increased recycling of road cleansings/leafall for composting during off season Oct-March	<input type="text" value="0%"/>	Streetscene has negotiated agreement with NYCC regarding recycling of road cleansing. A Composting trial has taken place during 2008, material composted obtained soil 100 status and as such the scheme will be rolled out during the Autumn/winter season	15 May 2009	Phil Long

Objective 3.5.3. Reduction in the amount of trade waste sent to NYCC landfill sites

Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date	SMT Lead
SDP SS 0913 04	Review of the waste collection service with the partnership	<input type="text" value="35%"/>	Initial sore thumb completed results being reviewed	20 Oct 2009	Phil Long
SDP SS 0913 05	Consideration of selling off the service with trade recycling to be provided by private company	<input type="text" value="35%"/>	White Young green completed stage 2. Report due December for consideration January	20 Oct 2009	Phil Long
SDP SS 0913 06	Consideration of commercial viability/cheaper service provision for customers	<input type="text" value="35%"/>	stage 2 complete report Dec	20 Oct 2009	Phil Long
SDP SS 0913 07	Consideration of enhanced recycling service	<input type="text" value="35%"/>	stage 2 complete	20 Oct 2009	Phil Long
SDP SS 0913 08	Consider moving service to alternate weekly where applicable and move back to co mingled collection	<input type="text" value="20%"/>	Awaiting initial outcome of WYG investigation	15 May 2009	Phil Long

Objective 3.5.4. To Reduce CO2 emissions from our own operations through the implementation of the Councils CO2 reduction plan

Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date	SMT Lead
SDP SS 0913 14	Greening fleet with consideration of expanding bio diesel trial	<input type="text" value="20%"/>	-vehicle fleet renewal programme implemented regarding latest Euro Five engines currently 50% fleet E% and small fleet on LPG- work on going on reducing emissions by reduced miles	29 Jul 2009	Phil Long
SDP SS 0913 15	Introduction of energy efficient boilers in RDH and also Ryedale pool	<input type="text" value="20%"/>	At stage were tenders could be considered regarding prices for two gas, more information required re bio mass	29 Jul 2009	Phil Long
SDP SS 0913 16	Develop Travel plan for RDC	<input type="text" value="10%"/>	To be considered as part of One to One EST two year support programme. Initial training - 2 courses- provided for RDC officers and members regarding fuel efficient driving	15 May 2009	Phil Long







SDP SS 0913 17	Round review re waste management to ensure optimum efficiency		Route Smart software purchased and project underway to minimize miles travelled on rounds to further reduce emission levels.	15 May 2009	Phil Long
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Objective 3.5.5. Designing for the environment

Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date	SMT Lead
SDP FE 0913 04	Deliver capital schemes contained in Capital Programme		Majority of projects underway car park repairs programmed, civic suite tenders out, new boilers information back on gas planned in place by OCT/Nov, details awaited re bio mass	29 Jul 2009	Phil Long

Aim 3 - Strategic Objective 6 Planning to adapt to climate change

Key Performance Question 11. How well are we planning to adapt to change?

Covalent Reference	Indicator	Last Update	Current Value	Current Target	2008/09 Value	Latest Note	Current Position	Short Term Trend Arrow	Long Term Trend Arrow	SMT Lead
NI 188	Planning to Adapt to Climate Change (Level 0=low, 4=high)	2008/09	Level 0		Level 0		Performance reported for County . Advised by Government Office that average performance data to be submitted at Level 0 this year, though some Districts potentially nearer level 1			Gary Housden; Phil Long
NI 189 LAA	Flood and coastal erosion risk management	2008/09	100%	100%	100%	-Multi agency flood -plan agreed awaiting sign off	LAA indicator led by NYCC Series of meetings set up with NYCC regarding development of this area in conjunction with EA. EA to review early warning systems and develop multi agency flood plans with partners			Phil Long
NI 37	Awareness of civil protection arrangements in the local area (Biennial)	2008/09	20.8%		20.8%	-sandbag catchment has been rolled out further into Thornton Dale etc. Multi Agency Flood plan agreed and waiting to be signed off	Work has been undertaken regarding catchment of sandbags in areas of flash flood risk by RDC. Further work being progressed by the EA and NYCC multi agency flood plans and a review of EA early warning mechanisms			Phil Long

Key Performance Question 12. What development is coming forward and is it in the right areas?

Covalent Reference	Indicator	Last Update	Current Value	Current Target	2008/09 Value	Latest Note	Current Position	Short Term Trend Arrow	Long Term Trend Arrow	SMT Lead

Reference	Update	Value	Value	Value	Term Trend Arrow	Term Trend Arrow
FP 1	2008/09	80.00%	40.00%	80.00%	↑	↑
FP 5				No data for this range	?	?

Aim 3 - Strategic Objective 6 Planning to adapt to climate change

Objective 3.6.1. Through the LDF to ensure that developments are coming forward in the right locations

Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date	SMT Lead
SDP P 0913 01	LDF - Core strategy-consultation/submission/adoption	30%	Summer Consultation and 18 exhibitions now completed. Now analysing responses. Further consultation on development proportions to be undertaken late 2009.	08 Sep 2009	Gary Housden
SDP P 0913 02	LDF - Facilitating Development DPD	10%	Initial Regulation 25 consultation on all the sites submitted to date as part of summer consultation.	08 Sep 2009	Gary Housden
SDP P 0913 10	To deliver an LDF for Ryedale	40%	Consultation underway for Core Strategy and Development Plan Document for specific sites. (Cross referenced to Risk Code PL 1)	26 May 2009	Gary Housden

Objective 3.6.2. To avoid inappropriate development in flood risk areas

Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date	SMT Lead
SDP P 0913 12	Strategic Flood Risk Assessment	85%	Final draft received November 2009.	18 Nov 2009	Gary Housden

Service Objective: 3.6.3. Flood and PITT review risk management

Aim 3 - Strategic Objective 7 To improve the quality of our local environment

Key Performance Question 13. How well is the quality of the environment in Ryedale being maintained?

Covalent Reference	Indicator	Last Update	Current Value	Current Target	2008/09		Latest Note	Current Position	Short Term Trend Arrow	Long Term Trend Arrow	SMT Lead
					Value	Value					
NI 196	Improved street and environmental cleanliness-Fly tipping (was BV 199d)	2008/09	4	2	4		due to limited resource as this has not been a historic problem initial discussions are planned with neighbouring partners to establish if a shared service is possible.		↓	→	Phil Long
NI 194a	Air quality – % reduction in NOx & primary PM10 emissions through LA's estate & operations				No data for this range			Base line data available only for this year	?	?	Phil Long
NI 197 LAA	Improved Local Biodiversity – % of Local Sites where positive conservation has been or is being implemented. NYCC Level.	2008/09	22.8%		22.8%		123 SINCS - 28 with positive management at 01.04.09 Breakdown by AONB: SINCS in Howardian Hills AONB 54 - 23 with positive management (42.6%) SINCS outside AONB 69 - 5 with positive management (7.2%)		↑	→	Gary Housden
NI 195a	Improved street and environmental cleanliness-Litter (survey every 4 months)	July 2009	1%	5%	5%			Tranche 1	↑	→	Phil Long
NI 195b	Improved street and environmental cleanliness (levels of litter, detritus, graffiti and fly posting): Detritus	2009/10	10%	5%	5%			Tranche 1	↓	→	Phil Long
NI 195c	Improved street and environmental cleanliness-Graffiti	July 2009	0%	5%	0%			Tranches 1	▬	▬	Phil Long
NI 195d	Improved street and environmental cleanliness-Fly-posting (survey every 4 months)	July 2009	0%	5%	0%			Tranches 1	▬	▬	Phil Long

Key Performance Question 14. To what extent is civic pride increasing?

Covalent Reference	Indicator	Last Update	Current Value	Current Target	2008/09		Latest Note	Current Position	Short Term Trend Arrow	Long Term Trend Arrow	SMT Lead
					Value	Value					
NI 5	Overall/general satisfaction with local area (Biennial)	2008/09	87%		87%		Awaiting publication of national results (end of June) to enable further analysis.		?	?	Clare Slater
NI 138	Satisfaction of people over 65 with both home and neighbourhood	2008/09	91.6%		91.6%		Awaiting publication of national results (end of June) to enable further analysis.		?	?	Julian Rudd


Aim 3 - Strategic Objective 7 To improve the quality of our local environment



Objective 3.7.1. To implement the results of a detailed air quality assessment for nitrogen dioxide

Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date	SMT Lead

Objective 3.7.2. Improved street and environmental cleanliness

Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date	SMT Lead
SDP SS 0913 10	Increased cleansing utilizing a second sweeper	<div style="width: 31%;"><div style="width: 31%;"></div></div> 31%	Negotiations with NYCC undertaken regarding composting of cleansing when leafall and also payment re recycling credits. Officers are also currently negotiating credits from NYCC re diversion from landfill for all street cleansing waste to be recycled/reused. This scheme (a RDC initiative) if successful should help to fund the 2nd sweeper. NYCC is considering rolling out throughout North Yorkshire. A pilot carried out during 2008 produced high quality compost	15 May 2009	Phil Long
SDP SS 0913 11	Enhance stakeholder participation re volunteer groups	<div style="width: 50%;"><div style="width: 50%;"></div></div> 50%	-- good results Tidy Britain and BIB Heimsley Gold and Pickering and KMS silver	20 Oct 2009	Phil Long

Objective 3.7.3. To improve levels of local biodiversity				
Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date
SDP P 0913 11	Implement Biodiversity Action Plan		Due to significant staffing issues at NYCC the joint post of Countryside Management Officer is still vacant. RDC is monitoring all planning applications received for compliance with the BAP, in the interim. Progress with development of individual sites management plans has therefore stalled.	26 May 2009
				Gary Housden

Objective 3.7.4. To work with the community to encourage the management of their own environments				
Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date
SDP SS 0913 18	Work with local groups through Britain in Bloom, Parish Councils, Tidy Britain		Ongoing work with local groups re BIB and Big Tidy up	15 May 2009
SDP SS 0913 19	Prioritize flood risk areas and implement local catchment's of sandbags for immediate self help		Areas prioritised and sandbags caught in priority locations subject to flash flood risk.	15 May 2009
				Phil Long
				Phil Long

Aim 4: Active Communities

To help all residents to achieve a healthy weight by encouraging an active lifestyle, in communities where everyone feels welcome and safe

Strategic Objective 8

To have safe and healthy villages and towns

Key Performance Questions

15. How well are we encouraging active lifestyles?
16. How welcome and safe do people feel in our communities?

Priority Service Objectives

- 4.8.1 To minimise the effects of crime and anti-social behaviour on communities within Ryedale and improve perceptions of local crime levels.
- 4.8.2 To review the Councils Sports Strategy with a vision towards the legacy of the 2012 Olympics
- 4.8.3 To Develop effective multi agency and partnership working to increase participation in and satisfaction with the sport, active recreation and cultural offer in Ryedale

Aim 4: Active Safe Communities

Strategic Objective 8

To have healthy and safe villages and towns

Performance Narrative:

- A comprehensive review has taken place regarding CLL and leisure provision generally. The report highlighted:
- The urgent requirement to review and amend (where possible) contractual arrangements with Lady Lumley's school and the existing grant conditions

with CLL to enhance partnership working and monitor performance against key indicators and project delivery against the business plan to minimise risk.

- Officers have initiated an initial discussion with Sheffield Hallam regarding them acting as facilitators to an initial partnership event aimed at developing a brief for the development of a comprehensive strategy for sport and active recreation encompassing key stakeholders including CLL, PCT, NYCC, North Yorkshire Sports, Active Ryedale etc. (CLL has usefully developed outline thoughts in this area). A meeting has been arranged to take place 2 December 2009.
- Officers have put in place as a holding position an interim memorandum of understanding to enable a thorough revision of the grant arrangement mechanism to take place.
- The Legal section is in the process of reviewing and amending the existing grant conditions. This is a difficult area to ensure the arrangement meets legal constraints re procurement regulation and enhances partnership working and performance monitoring. A meeting has been arranged with an external consultant to guide the process.

The information on **Anti Social Behaviour (ASB)** provided by the police shows that incidents have decreased from 2,308 down 11% to 2,033. The data from the Fire Service also shows that ASB incidents have decreased in 2009 compared to 2008. Information on ASB (e.g. dog fouling, fly tipping, graffiti) available from the District Councils is not currently sufficiently robust and comparable either nationally or sub-regionally. **Road traffic casualty** rates have reduced in both North Yorkshire as a whole and within Ryedale in 2008, and targets are being met, although in the previous two years, figures for Killed and Seriously Injured continue to show an upward trend, which includes 7 fatal and 13 seriously injured. During the next twelve months, the Safer Ryedale partnership will focus on five major priorities:

Domestic Abuse: Protecting and supporting people experiencing domestic abuse in the Ryedale District. We aim to reduce repeat incidents of domestic violence by delivering education and awareness raising packages within the community.

Safer Roads: By responding to community concerns about excessive and inappropriate speed and by delivering a communications plan to raise awareness and inform the community of work undertaken, we aim to minimise the levels of killed and seriously injured on the roads of Ryedale.

Community Priorities: Through improving perceptions of anti social behaviour and reducing fear of crime and by responding to public priorities highlighted by consultation surveys, we hope to minimise the effects of crime and anti social behaviour on communities, thereby contributing to a positive view of the District. Through support, education and activities, we hope to reduce repeat offending by young people in the District.

Alcohol Harm Reduction: Through our Alcohol Harm Reduction Strategy and by enhancing the available information on alcohol misuse and services available in Ryedale, we aim to raise awareness of the consequences of alcohol misuse in order to minimise harm both to individuals and the community, and to reduce the incidence of alcohol related crime and disorder offences.




Community Development: By developing opportunities to involve the community in raising concerns and by setting priorities, we hope to encourage more community participation in the work of Safer Ryedale.

Aim 4 - Strategic Objective 8


To have healthy and safe villages and towns

Key Performance Question 15. How well are we encouraging active lifestyles?


Covalent Ref	Indicator	Last Update	Current Value	Current Target	2008/09		Latest Note	Current Position	Short Term Trend Arrow	Long Term Trend Arrow	SMT Lead
					Value	Value					
HE 1	Residents satisfied with sports/leisure facilities % (was BV 119a)	2008/09	40%	65%	40%		-Report to committee and new sports strategy to be undertaken	Data from Place Survey, Q8, though not at NI	↘	↗	Phil Long
SS 19	Improvement in the PPG17 style audit of Public Open Space quality (was LPI 62)	2007/08	0%		No data for this range		Use of open space to be considered as part of the active Ryedale Strategy		▬	↗	Phil Long
NI 8 LAA	Adult participation in sport and active recreation. Sport England Active People Survey-Annual	2008/09	17.9%	25.7%	17.9%		Baseline for Ryedale 2006/7 23.2%, 2007/8 20.0%	To be considered as part of development of Sports and Active Ryedale Strategy	↗	↗	Phil Long
NI 56(vi)	NYCC. Obesity in primary school age children in Year 6: Line 6				No data for this range			NYCC target- To be addressed in part by development of Sport and Active recreation strategy	?	?	Phil Long
NI 2	% of people who feel that they belong to their neighbourhood	2008/09	70.8%		70.8%		Awaiting publication of national results (end of June) to enable further analysis.		?	?	Clare Slater
NI 199	Survey (TellUs). Children and young people's satisfaction with parks and play areas (Biennial)	2008/09	54.4%		54.4%		Result for NYCC area.		?	?	Phil Long
NI 1 LAA	% of people who believe people from different backgrounds get on well together in their local area	2008/09	81.1%		81.1%		Awaiting publication of national results (end of June) to enable further analysis.		?	?	Clare Slater
NI 23	Perceptions that people in the area treat one another with respect and consideration	2008/09	20.8%		20.8%		Awaiting publication of national results (end of June) to enable further analysis.		?	?	Julian Rudd
HE LAA 64	Children & Young People's Participation in high quality sport	2008/09	92%		92%			Reported quarterly by NYCC. Progress towards overall goal (annual target) assessed through annual PESSCL survey, published each Oct. (Source NYSP) Indicator	?	?	Phil Long








SR0910 29	Address the issue of dog fouling already identified by street surveys, through a system of education and rigorous enforcement. Monitor success by public reaction		The 'Take the Lead Take the Bag' campaign was approved at Delivery Team, the poster advertising the dog fouling campaign has now been ordered, this will be displayed on a refuse vehicle. Letters have been sent to all Town/Parish Councils regarding dog waste bins.	03 Nov 2009	Julian Rudd
SR0910 33	Maintain proven diversionary activities for young people in Ryedale ie Dry Bars, YCV, LIFE, Skate Park		The YCV event held on Wednesday 14 October went extremely well, we started the evening off at Quasar, Clifton Moor followed by a meal and presentation at Frankie & Benny's. All teams received free VIP entry into Flamingo Land, first prize £300, second prize £200 and third prize £150. Sixteen young people were nominated for the LIFE project, 13 people started the course and 12 people finished the course. The twelve teenagers received praise from a Top North Yorkshire Fire & Rescue Service officer after completing the grueling weeklong course on firefighting, first aid and social skills. The course was run at Kirkbymoorside Fire Station, the course was designed to help tackle the consequence of anti social behaviour, raise self-esteem, improve communication skills and teamwork. The week culminated in a passing out ceremony, where the teenagers received awards from Area Manager Owen Hayward	03 Nov 2009	Julian Rudd
SR0910 36	Produce a continuation strategy for the Alcohol Respect Campaign to maintain its momentum		This action is currently amber, but Sandi Clark is in the process of applying for further Home Office funding to continue the campaign.	03 Nov 2009	Julian Rudd

Objective 4.8.2. To review the Councils Sports Strategy with a vision towards the legacy of the 2012 Olympics

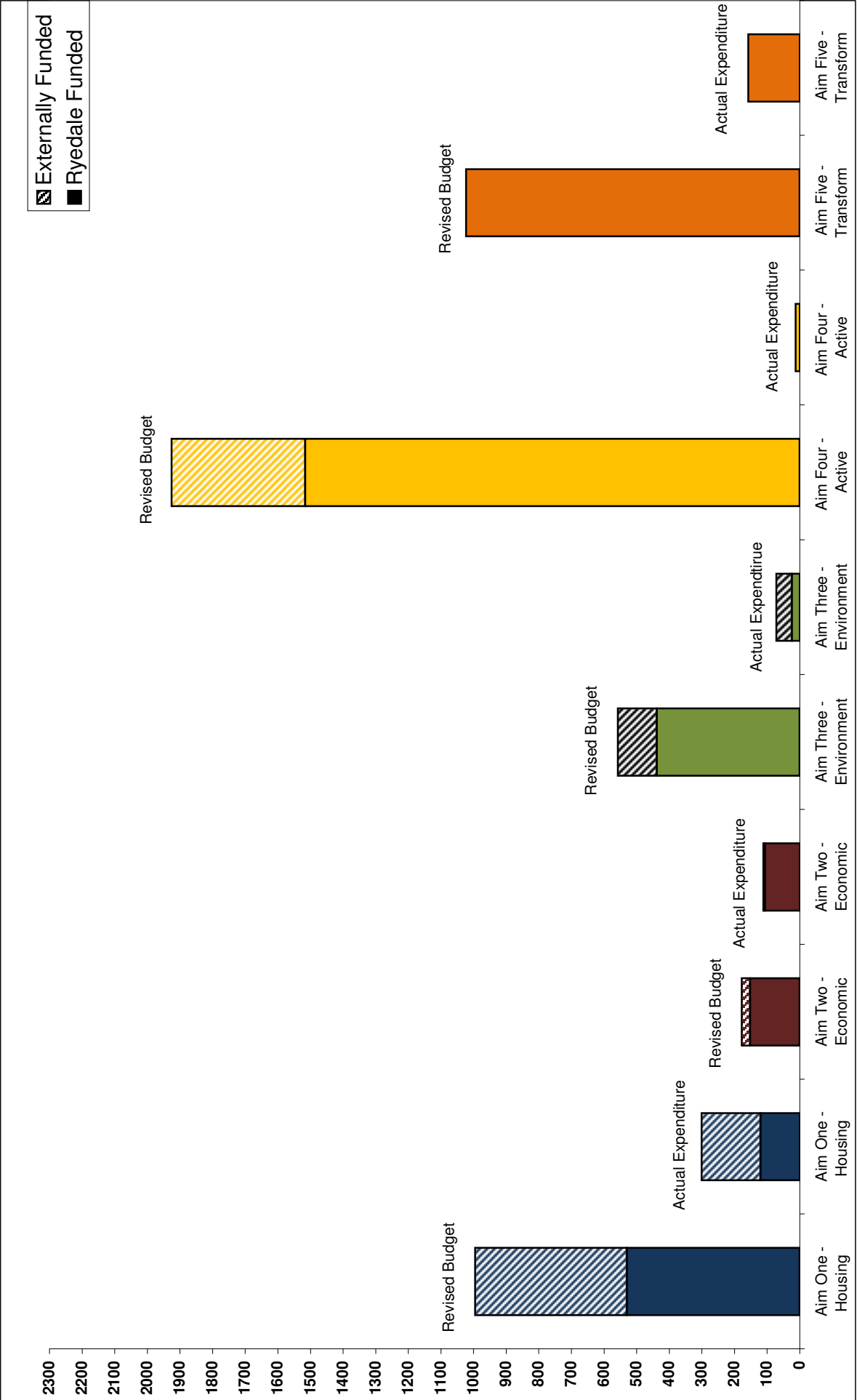
Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date	SMT Lead
SDP HE 0913 16	Review the Sports Strategy with a vision towards 2012 Olympics		Arrangements been made for the initial meeting to develop the sports strategy	13 Oct 2009	Phil Long

Objective 4.8.3. To Develop effective multi agency and partnership working to increase participation in and satisfaction with the sport, active recreation and cultural offer in Ryedale

Covalent Reference	Priority Action	Progress	Latest Note	Latest Note Date	SMT Lead
SDP HE 0913 24	Grant to Malton School		Arrangements for payment/agreement with Directors/Legal	13 Oct 2009	Phil Long
SDP HE 0913 25	Grant for the redevelopment of existing sports facilities in Helmsley		No further information. arrangements for payment/agreement with Directors/legal.	13 Oct 2009	Phil Long

KEY		Long Term Trends	Short Term Trends
	The value of this PI has improved in the long term.		The value of this PI has improved in the short term.
	The value of this PI has worsened in the long term.		The value of this PI has worsened in the short term.
	The value of this PI has not changed in the long term.		The value of this PI has not changed in the short term.
	Long-term arrows compare the current value with an average for the previous two years.		Short term arrows compare the current value with the previous value
	Trend arrows cannot be calculated because this is the first result for this performance indicator		

Page 10 Chart 81



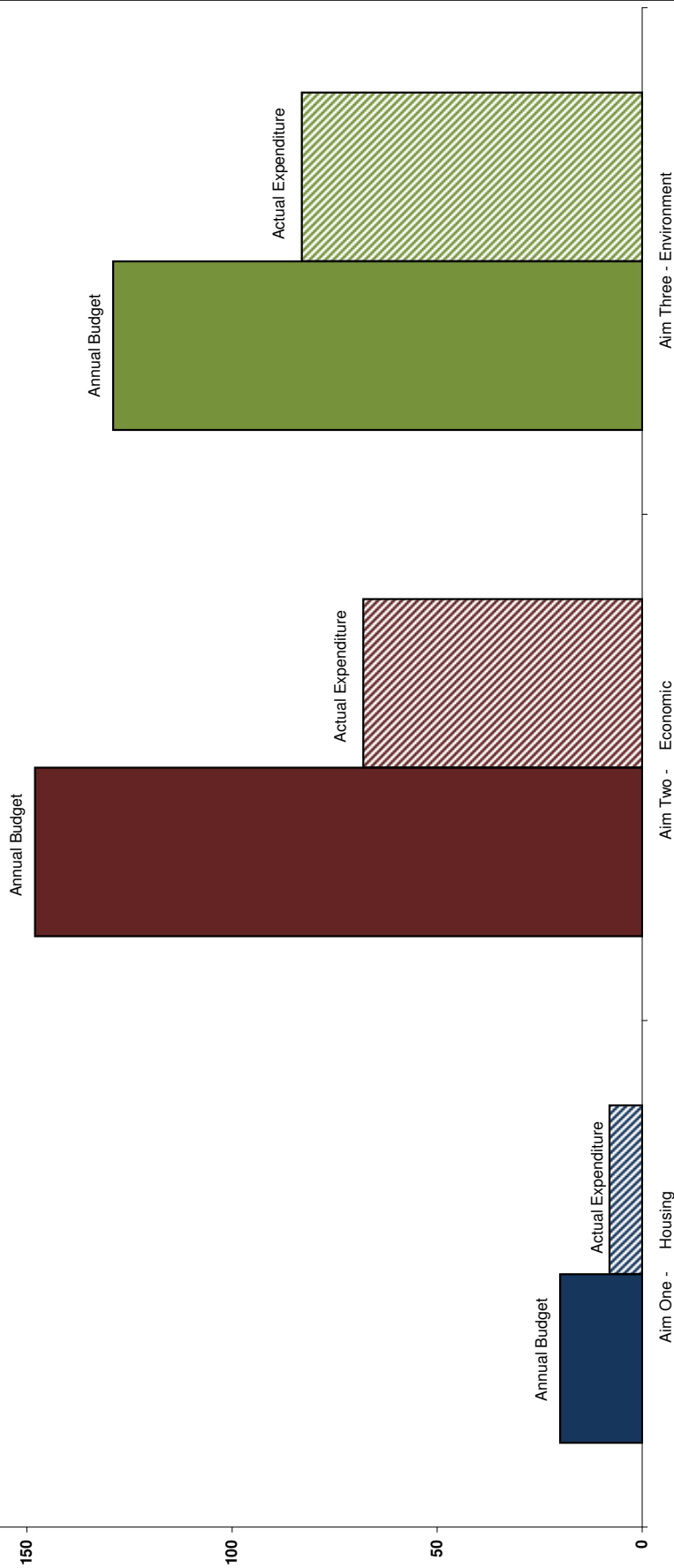
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COUNCIL PLAN PRIORITIES FINANCE REPORT

ADDITIONAL REVENUE EXPENDITURE ON COUNCIL PRIORITIES 2009/10

TOTAL BUDGET FOR YEAR = £297,000 ; TOTAL ACTUAL TO 31 OCTOBER 2009 = £159,000

£000's
200
150
100
50
0



COUNCIL PRIORITIES:

- Aim One** - To meet housing needs in the Ryedale Area.
- Aim Two** - To create the conditions for economic success.
- Aim Three** - To have a high quality, clean and sustainable environment.

ADDITIONAL REVENUE EXPENDITURE ON COUNCIL PRIORITIES:

- Housing Needs** - Additional funding towards a Rural Housing Enabler.
- Economic Success** - New Business Grant Scheme and Business Liaison.
- Quality Environment** - Extra funding to deliver the Local Development Framework early.

PERIOD 1 APRIL TO 31 OCTOBER 2009

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PART A: MATTERS DEALT WITH UNDER DELEGATED POWERS

REPORT TO: COMMUNITY SERVICES COMMITTEE

DATE: 26 NOVEMBER 2009

**REPORT OF THE: HEAD OF ECONOMY & HOUSING
JULIAN RUDD**

TITLE OF REPORT: HOUSING PERFORMANCE REPORT

WARDS AFFECTED: ALL

EXECUTIVE SUMMARY

1.0 PURPOSE OF REPORT

1.1 To inform Members of progress made against the Council's agreed Housing Strategy objectives and to invite comments from the Committee.

2.0 RECOMMENDATION(S)

2.1 It is recommended that Members endorse the performance report and agree any amendments to policy or further action required to improve performance.

REPORT

Generated from Covalent on 11 November 2009

Enable Affordable Housing	Exception Sites	<ul style="list-style-type: none">• Pickering, Swainsea Lane site - planning application submitted, to be considered at December 09 Planning Committee.• Habton - no suitable site available, replacement scheme to be identified.• Pickering/Malton/Norton - proceeding with 10 homes from the small sites to be developed by March 2011. The other potential sites were not viable.• Rosedale, Hartoft - RHE carrying out a housing needs survey.• Aislaby, Middleton, Wrelton - housing needs survey to be carried out shortly.• Sherburn, Slingsby - discussions with Parish Council taking place.
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	Planning Gain	Poor market conditions continue to have a dramatic impact on house building activities and only 5 affordable units have been completed through the S106 route thus far in 09/10. However delivery of other forms of affordable housing mean that performance is expected to exceed the annual target of 75 affordable units during 2009/10.		
	Registered Social Landlord/Other Funded	<ul style="list-style-type: none"> • Malton - scheme for 19 rented homes withdrawn as offers insufficient value. Replacement scheme to be identified. • Nawton - RSL (Yorkshire Housing) conducting interviews in tendering process for Phase 1 (10 homes). Start on site date Jan 2010. • Ampleforth - RSL (YH) still in negotiation with Ashley House to agree on conditional contract. S106 questionnaire sent to RSL. Problem with HCA now wanting 3 sale properties out of 8 in order to obtain funding despite issues with affordability and housing need showing preference for rented. 		
NI 155 LAA	Number of affordable homes delivered (gross)	Q2 2009/10	55	

Prevent Homelessness	Homelessness applications & acceptances	<ul style="list-style-type: none"> • A total of 288 initial housing enquiries from 1 April 2009 to 11 November 2009. • A 3.6% decrease in the number of homeless applications in the period 1 April 2009 to 11 November 2009 compared to the same period in the previous year. • A 16% reduction in the number of homeless acceptances in the period 1 April 2009 to 11 November 2009 compared to the same period in the previous year. • A total of 108 homelessness preventions in the period 1 April 2009 to 11 November 2009. 		
	Provision of a Mortgage rescue scheme in partnership	<ul style="list-style-type: none"> • Three Mortgage Rescue Scheme cases should be completed by December 2009. 		
	Temporary Accommodation & Bridge House	<ul style="list-style-type: none"> • Temporary accommodation occupancy level as at 11 November 2009 of 11 households compared with 15 households on the 11 November 2008. • A total of 12 homeless households had positive move ons into independent accommodation for the period 1 April 2009 to the 11 November 2009. 		
	Homelessness - Projects & Initiatives	<ul style="list-style-type: none"> • A total of four positive move ons from the Ryedale Lettings Service in the first 12 months of the scheme. • A total of 7 clients are currently on the Ryedale lettings Scheme, with an additional two clients receiving only housing support through the scheme. • A total of 17 Bond Guarantee Schemes/Bond Payments and Rent in Advance delivered in order to prevent homelessness. • Employed an additional Housing Options Officer. • Hosted a Private Landlords fair in Pickering. 		

	Homelessness - Projects & Initiatives (cont.)	<ul style="list-style-type: none"> Housing Options currently taking part in pastoral lessons at Norton Sixth Form College, 2 completed so far, involving twenty five 16/17 year olds. Attended the National Private Sector Conference. 		
	Homelessness Strategy Action Plan	Discussions to be held with RSL re development of Action Plan following review and Member endorsement of Homelessness Strategy Action Plan by CS Committee on 23/07/09.		
HS 1	Homeless applications on which RDC makes decision and issues notification to the applicant within 33 working days (was LPI 70)	Target 100% within 33 days		As at 11 November 2009 – 100%
HS 2	Length of stay in temporary accommodation (B&B, weeks) (Was LPI 74 & BV 183a) Snapshot	Q2 2009/10	2.43 weeks	As at 11 November 2009 - 11 homeless households in temporary accommodation
HS 3	Number of Bond Guarantee/Rent in Advance schemes undertaken	Target for 2009/10 - 30		As at 11 November 2009 - 17
HS 4	Number of Households assisted through the Ryedale Lettings Scheme	Target for 2009/10 - 12		As at 11 November 2009 - 7
HS 5	Number of Homeless Applications	Target for 2009/10 - Not to exceed 54		As at 11 November 2009 - 27
HS LAA 8	Prevention of Homelessness through advice and proactive intervention	Target for 2009/10 - 163		As at 30 September 2009 - 108

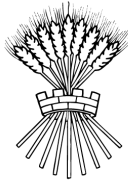
Improve Private Housing Stock	Home Repair Grants/Loans	<ul style="list-style-type: none"> • Approved a total of 8 Home Repair Grants to a value of £23,557 and completed 8 grants totalling £25,653 from 1 April to 9 November 2009. • Approved a total of 3 Home Repair Loans to a value of £12,282.
	Decent Homes	
	HMO Grants	Approved 1 House in Multiple Occupation Grant to a value of £10,170 in the period 1 April to 9 November 2009. Total budget for 2009/10 is £30k.
	Empty Property Grants	Approved a total of 2 Empty Property Grants to a value of £30,000 and completed 1 EPG totalling £15,000 from 1 April to 9 November 2009. The Council has nomination agreements in place with the owners of the properties with regard to any lettings for a 5 year period on completion of grant works.
	Empty Homes Strategy	Local empty homes strategy for Ryedale being implemented whilst NY wide strategy developed.

Enable Independent Living	Disabled Facilities Grants	Approved a total of 7 DFGs to a value of £78,771 and completed 24 grants totalling £208,865 from 1 April to 9 November 2009.
	Lifeline Service	Secured a total of 90 new connections to the Ryecare Lifeline Service for the period 1 April to 10 November 2009.

Provide Sustainable Communities	Energy Efficiency Grants	Approved a total of 51 Energy Efficiency Grants to a value of £39,420 and completed 35 grants totalling £26,216 in the period 1 April to 9 November 2009.
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Julian Rudd
Head of Economy & Housing

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PART A:	MATTERS DEALT WITH UNDER DELEGATED POWERS
REPORT TO:	COMMUNITY SERVICES COMMITTEE
DATE:	26 NOVEMBER 2009
REPORT OF THE:	HEAD OF ECONOMY & HOUSING JULIAN RUDD
TITLE OF REPORT:	'BREATHING SPACE' MORTGAGE LOAN SCHEME
WARDS AFFECTED:	ALL

EXECUTIVE SUMMARY

1.0 PURPOSE OF REPORT

- 1.1 For Members to approve the Council's participation in a Regional Mortgage Assistance Loan Scheme called 'Breathing Space'. The Breathing Space Loan is an interest-free secured loan to assist Yorkshire and Humber homeowners in difficulty with their mortgage or secured loan repayments, and provides an alternative means of assistance to compliment the national and Ryedale Mortgage Rescue Schemes.

2.0 RECOMMENDATIONS

- 2.1 It is recommended that:

- (i) Members approve the Councils participation in the scheme; and
- (ii) Allow Wakefield Metropolitan District Council to discharge these functions for Ryedale District Council under the provisions of the Local Government Act 2000 and Local Authorities (Arrangement for the Discharge of Functions) (England) Regulations 2000 in accordance with their well being powers under Section 2 of the Local Government Act 2000.

3.0 REASON FOR RECOMMENDATIONS

- 3.1 The Regional Housing Board (RHB) has allocated £2 million for a regional mortgage assistance scheme. After considering other options the RHB Chair agreed on 28 May 2009 that using the Wakefield model (the Mortgage Assistance Loan Scheme) was the most appropriate and efficient course of action, and that the scheme could be rolled out throughout the Yorkshire and Humber region under the title 'Breathing Space'. Wakefield Council will be the Accountable Body for the scheme.

- 3.2 The Breathing Space scheme will work in much the same way as the existing regional home improvement loans scheme administered by Sheffield Council on behalf of Yorkshire and Humberside local authorities. Participating local authorities, such as Ryedale District Council, will undertake the initial stages of a loan application. Wakefield Council will process and pay the loan and place a legal charge on the property. The Council will then be responsible for subsequent reviews, support for the individual homeowners, and for recovery of the loan. If, in exceptional cases, deferral or waiving of the loan repayment is required, a regional panel will consider this.
- 3.3 To enable Wakefield Council to act as the Accountable Body for the scheme, this Council is required to delegate certain of their functions to Wakefield Council. Similar arrangements are already in place for the Regional Home Loans Service.

4.0 SIGNIFICANT RISKS

- 4.1 There are no significant risks for the Council in participating in this scheme. This scheme does not involve District Council funding and is to be operated by Wakefield Council in line with well-defined criteria and procedures.

REPORT

5.0 BACKGROUND AND INTRODUCTION

- 5.1 Wakefield Council's Mortgage Assistance Loan Scheme has been providing assistance to homeowners in financial difficulties since April 2009, with funding from the Regional Housing Board. The scheme provides an interest free, secured loan to help meet mortgage and/or secured loan repayments and arrears. It is suitable for cases where the difficulty in meeting the mortgage is likely to be short term or the property is for sale. The scheme helped 25 households in its first year of operation.
- 5.2 Members are aware that the Government launched a national Mortgage Rescue Scheme in January 2009, and that this Council subsequently agreed a £200k package of measures to widen the eligibility criteria for Ryedale residents and so allow greater access to assistance under the Government scheme.
- 5.3 The Wakefield scheme provides an alternative means of assistance to the national Mortgage Rescue Scheme and the local Ryedale scheme agreed by this Committee on 23 July 2009. Under the Government and Ryedale schemes the Council takes the initial applications and refers suitable cases to a Registered Social Landlord. Applicants have to be assessed as in priority need (primarily families with children). Most applicants can only be considered for mortgage to rent, whereby a RSL buys the property and rents it back to the household at an intermediate rent. However, mortgage to rent is a longer-term solution and means that people become tenants. The Wakefield Mortgage Assistance Loan model provides an alternative to the national and Ryedale schemes in that it gives people a chance to remain in ownership of their home, and is not confined to priority need cases.

6.0 POLICY CONTEXT

- 6.1 The scheme will contribute towards the delivery of the Council's Homeless Strategy Action Plan in that it will help prevent homelessness. The scheme will provide an additional means of helping local homeowners and will complement the existing

national and Ryedale Mortgage Rescue Schemes. The range of different schemes then available to help homeowners will mean that support is available that meets the particular needs of most of those requesting assistance.

7.0 CONSULTATION

7.1 There has been no consultation on the contents of this report.

8.0 REPORT DETAILS

8.1 The Breathing Space scheme uses the Wakefield Mortgage Assistance Loan Scheme as a model to prevent homelessness and to support homeownership across Yorkshire and Humber. The scheme will provide loans to owner-occupiers / applicants in difficulty with their mortgage payments, and will provide support and access to financial, housing and debt advice.

8.2 The Breathing Space Loan (the Loan) is an interest free, 3-year fixed-term loan that is secured against the property to help applicants to avoid repossession of their home. Applicants will be required to take advice on their financial situation and the Breathing Space Loan will not be the best option for everyone.

8.3 At the end of the three-year period the Loan will be repayable in full. There are no instalment repayments to make during the three-year period. At the end of the loan period the Applicant may need to remortgage or sell their property to repay the loan.

8.4 The Loan will be appropriate where there is a reasonable expectation that the applicant will be able to meet their mortgage payments after the period of assistance provided by the Loan or where time is needed to allow for the sale of the property and a planned move to alternative accommodation.

8.5 As part of the Breathing Space scheme Ryedale District Council will provide support including referral for debt counselling, to maximise the possibility that the applicant will be able to retain the property when the loan assistance ends. Where it seems unlikely that an applicant will be unable to afford their mortgage repayments in the long term, they will be offered support from the Council's homelessness service to achieve a planned move to affordable accommodation.

8.6 The maximum amount of the loan available is £15,000. The minimum amount is £2000. In calculating the loan assistance that can be offered, Wakefield Council will take into account the amount of arrears outstanding on the prior mortgage and any secured loans at the date of the loan application, and a maximum of 12 months future monthly instalments on the mortgage and any secured loans. Alternatively the Loan may be based on the redemption figure of the mortgage or secured loan, if this is below the maximum loan amount.

8.7 The Loan can provide assistance in respect of a first mortgage, or second or subsequent mortgage or secured loan. Where there are arrears on more than one mortgage the Loan can be used towards more than one mortgage, but the total cannot exceed the maximum loan limit.

8.8 Further details of the Breathing Space scheme, including eligibility criteria and conditions, are set out in Annex A.

9.0 IMPLICATIONS

9.1 The following implications have been identified:

a) Financial

The Regional Housing Board has provided the funding for the loan fund for the region and therefore there will be no capital funding implications. The Loan Support Grants will be met from the Breathing Space scheme.

b) Legal

The Local Authority is participating in a regional scheme called Breathing Space. The scheme facilitates the provision of loans in accordance with powers given under S2 Local Government Act 2000, in respect of mortgage repayments for people within the Council district who, due to a change in their circumstances, are in arrears or are having difficulty with their mortgage repayments. Wakefield Metropolitan District Council (Wakefield Council) administers the Breathing Space scheme on behalf of local authorities in Yorkshire and Humberside. The Panel will consider cases of financial difficulty sympathetically and positively. However any recovery action on failure to repay the loan will be the responsibility of the Council. Court action to enforce repayment (which can result in repossession of the property) may be taken by the Council if the Loan is not repaid to Wakefield Council at the end of the 3-year loan period.

Julian Rudd
Head of Economy & Housing

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Background Papers:
None

Eligibility Criteria

The Applicant must satisfy the following criteria to be considered for the Loan:

- The Applicant must have an owner's interest in the property on which the mortgage is secured.
- The Applicant must be resident at the property and this must be their only home. Where there are joint owners, it is sufficient in certain circumstances to be approved by Wakefield Council that only one of them fulfils this condition.
- The Applicant has sufficient equity in the property. The maximum value for all secured borrowing, including the Breathing Space Loan must not exceed 90% of the property value. Where the Applicant is within the repayment period of the Right to Buy discount, this will be taken into account as secured borrowing.
- The Applicant is in difficulty with their mortgage payments. The Applicant either has incurred mortgage arrears, or is unable to meet their ongoing mortgage instalments, and so is about to incur arrears.
- The cause of difficulties must be due to a change of circumstances e.g. unemployment, sickness, drop in income, or any other circumstance considered reasonable by the Panel in its sole discretion.
- The Applicant has received advice on their financial situation. Advice can be obtained from an advice agency, e.g. Citizens Advice Bureau, who can discuss all options.
- The Applicant does not have the financial resources to pay their mortgage instalments and/or arrears. A financial assessment will be undertaken to determine this.
- There must be an expectation that the Applicant will be able to meet their mortgage and any secured loan repayments after the period of assistance provided by the Loan, or will sell the property. This will be assessed by the loan officer on the facts of the case, taking into account potential increases in income or reductions in expenditure. Wakefield Council may carry out a credit reference search. Wakefield Council will take into account the whole of the Applicant's financial situation in deciding whether a Loan is appropriate.

Conditions

- The Applicant will be eligible for one Loan only.
- The Applicant will be required to obtain independent financial advice before they enter into the Loan with Wakefield Council.
- The Applicant must agree to receive debt counselling.
- The Applicant must agree to regular reviews to monitor their financial situation.
- The loan will be secured on the property by registering a Legal Charge at the District Land Registry.

- All owners of the property must be party to the application for it to be considered.
- Adequate building insurance for the property must be maintained during the loan period and a copy provided to Wakefield Council if required.
- The property must be kept in good repair throughout the loan period.
- The Applicant (or, in exceptional cases of a joint application, one of the applicants) will occupy the property as his or her only residence throughout the loan period. The property must not be left empty for over 6 months without an appropriate reason.
- The loan must be repaid in full at the end of the three-year term or on first disposal of the property. Where the property is in joint ownership and is subsequently transferred to one of those owners singularly then Wakefield Council should be informed. The Panel in its sole discretion will decide whether this disposal will be an exempt disposal.
- If there is a breach of the above four conditions the owner/s shall on demand from Wakefield Council repay the full loan or lesser amount decided by the Panel in its absolute discretion as being reasonable in the circumstances.
- Where the home is jointly owned all the owners will be jointly and severally liable to pay the loan in full.
- Wakefield Council shall be entitled to demand immediate payment of the loan together with all other sums then owing but unpaid, upon the happening of any of the following events:
 - If in the event of the Applicant's death the property has not been sold or loan repaid within a period of 18 months by the executors of the applicant's estate: OR
 - If someone else moves into the property with the applicant, without the consent of the Wakefield Council: OR
 - If the Applicant lets out the property to another party without the prior approval of the Wakefield Council: OR
 - The applicant ceases to live in the property as their principal residence or the property changes type from an owner occupied residential property: OR
 - If any information provided by the Applicant for the purposes of the loan proves to be incomplete or inaccurate: OR
 - The Applicant takes out an additional charge secured against the property, other than any mortgage or loan taken without the full knowledge and agreement of the Wakefield Council at the time the property is purchased: OR
 - The Applicant takes out a further advance of monies from a mortgage provider who either already has a charge registered on the property or subsequently takes a charge over the property without obtaining Wakefield Council's written consent.

General Terms

- In the event that the loan does not proceed to completion, the Council and Wakefield Council will not be liable in law or otherwise for any claims, costs or loss.
- All assistance in this policy is subject to available financial resources and the final decision to approve or refuse an application for assistance is at the sole discretion of

Wakefield Council. In making an application for any assistance under this policy, applicants will be required to sign and accept the conditions. Applicants should seek independent legal and/or financial advice.

Applications

- Where there are joint owners of a property, only one application can be made.
- Loan applications will normally be considered in order of date of receipt of application. If demand exceeds available funds the loans officer will develop a process to prioritise cases with reference to the priority need criteria at paragraph 10.2 of the Homelessness Code of Guidance for Local Authorities (Department for Communities and Local Government, 2006).
- Enquiries regarding applications for assistance can be made at: Housing Services, Ryedale District Council, Old Malton Road, Malton YO17 7HH, Tel: 01653 600666, Email: housing@ryedale.gov.uk

Exceptional Cases

- Where an application for assistance is made outside the approved policy, this will be considered by a panel of representatives from the councils participating in the Breathing Space scheme, who will determine whether it can be approved or refused on a case-by-case basis.

Loan Support

- The initial set up costs of the Loan will be met from the Breathing Space funds and will not be repayable by the Applicant. Loan support will be available in respect of the following, if charged:
 - Property valuation fee;
 - Legal Fees;
 - Administration costs;
 - Independent Financial Advice up to £300.

Payment of the Loan

- The Loan will be paid directly to the mortgagee (mortgage lender) or client's solicitor where appropriate on completion of the legal charge.
- The Loan will not be paid if the property is repossessed or if all the applicants give up residence in the property before payment of the loan has been issued to the mortgagee (mortgage lender).

Repayment

- The Loan will be an interest free, fixed term loan for 3 years. Repayment will be deferred for up to 3 years. The loan is to be repaid in full by the end of the 3 year term.
- Any sum outstanding after the end of the 3 years fixed term will accrue interest, which will be charged at 2% above the Bank of England base rate which is current on the date that the 3 year fixed period expires.

- The Panel will consider cases of financial difficulty sympathetically and positively. However any recovery action on failure to repay the loan will be the responsibility of the Council.
- Court action to enforce repayment (which can result in repossession of the property) may be taken by the Council if the Loan is not repaid to Wakefield Council at the end of the 3-year loan period.



PART A:	MATTERS DEALT WITH UNDER DELEGATED POWERS
REPORT TO:	COMMUNITY SERVICES COMMITTEE
DATE:	26 NOVEMBER 2009
REPORT OF THE:	HEAD OF ENVIRONMENT PHIL LONG
TITLE OF REPORT:	EXTERNAL REVIEW OF PICKERING AND HELMSLEY MARKETS
WARDS AFFECTED:	PICKERING AND HELMSLEY

EXECUTIVE SUMMARY

1.0 PURPOSE OF REPORT

- 1.1 To advise Members of the National Association of British Market Authorities (NABMA) report on Pickering and Helmsley Market and seek endorsement of actions taken in response to it.

2.0 RECOMMENDATION

- 2.1 It is recommended that:

- (i) The actions taken in response to the report outlined in 8.3 are endorsed

3.0 REASON FOR RECOMMENDATION

- 3.1 The Council works in partnership with the local community and should strive to ensure that the Markets that are a major attraction for the towns continue to thrive.

4.0 SIGNIFICANT RISKS

- 4.1 No significant risks have been identified.
- 4.2 Subsequent to the NABMA report an Internal Audit has been undertaken of Ryedale District Council's Markets, which concluded that the controls and systems in place were good. There were no issues of sufficient concern as to warrant specific comment other than consideration should be given to the NABMA report.

REPORT

5.0 BACKGROUND AND INTRODUCTION

- 5.1 Both Pickering and Helmsley Market are managed by Ryedale District Council. Pickering Market operates on a Monday and stallholders erect their own stalls along the Market Place. The Market Place is now closed to traffic on market days during the period of the market, other than for access and emergency vehicles. Helmsley Market is held on a Friday and used to have the stalls erected by the Council, but following closure of the Helmsley depot and the increasing cost of this function traders were required to provide and erect their own stalls from April 2008. As a good will gesture and to assist in the transition any stallholder requiring a stall was sold one at a subsidised cost. The transition worked well without the Council losing a single trader.
- 5.2 Following representations regarding local markets from the Five Town Councils meeting, the Council joined the National Association of British Market Authorities (NABMA). Membership of NABMA entitled the Council to a half-day health check of its markets. The visit was delayed until the question of the future of Malton Market was decided.

6.0 POLICY CONTEXT

- 6.1 Council Plan 2009-2013
Aim 2 - To create the conditions for economic success in Ryedale.
Strategic Objective 3: Place of opportunity- to have the economic structure and supporting infrastructure in place.

7.0 CONSULTATION

- 7.1 Initial consultation on the day of the visit was undertaken with the Clerk to Pickering Town Council. A copy of NABMA's report was sent to all District Councillors in Pickering and Helmsley wards, with the exception of Councillor Woodward, who was inadvertently missed from the original circulation list, but has subsequently been sent a copy as has newly elected Councillor Cowan. Copies were also sent to Pickering and Helmsley Town Councillors and to number of relevant officers in the Council.
- 7.2 Only one response has been received to the report, from Pickering Town Council. Their response is available in Annex C

8.0 REPORT DETAILS

- 8.1 Prior to the visit by NABMA a questionnaire was completed which forms part of the final report. The visit by NABMA was to Pickering Market, but the conclusions and recommendations in the report also have relevance to Helmsley Market. The Market visit took place on Monday 8 June 2009 and involved Krys Zasada from NABMA, Health and Environment Manager and Principal Environmental Health Officer. An initial meeting was held with the Town Clerk to Pickering Town Council on issues relating to the Market. The Market was then visited and Mr Zasada had the opportunity to speak to Councillor Cowling, Chairman of Community Services Committee.
- 8.2 The report concludes that the Markets have been run in a similar manner for many

years, hopefully to the general satisfaction of the traders. When Helmsley and Pickering Markets were put out to tender in 2004, the traders wanted the Council to continue to retain control.

8.3 A copy of the report is available in Annex B. It has specific conclusions and recommendations comments on which are detailed below:

- **Market Rights** – Market Rights are rights granted to the market authority by a charter and give the holder rights to hold a market and also potentially restrict other markets within the vicinity. It is understood that there are moves to do away with these rights particularly if they are perceived to infringe competition laws detailed in the EU Services Directive. Since receiving the NABMA report the Council's Legal Services have been asked to investigate the implications of the Market Rights for both Markets and the implication of the EU Services Directive on those Rights.
- **Encroachment** – Ensure the traders do not encroach onto the pavement. Although the Market Place is closed during the trading of Pickering Market, access has to be retained to the road for emergency vehicles and traders vehicles loading and unloading. By asking stallholders to move back from the footpath edge this presents a trip hazard, therefore the recommendation that traders do not encroach onto the pavement is accepted. Although traders have been advised of the requirement this will be reinforced particularly at "pinch – points at the Market and during the summer months when congestion can be at it's highest.
- **Retail Offer-** NABMA recommends a research project be undertaken to identify the demographic profile of the customer base. This would be a costly exercise and not necessarily lead to a change of retail offer on the Market. At present the retail offer is controlled by ensuring that a range of goods are offered on the Markets and that duplication is reduced as much as possible within the terms of fair trading. Which stalls are successful will depend on market forces and as such is demand driven, whether it be by local residents or tourists. There is no doubt a seasonality affect as with any outdoor market but the Market must provide for both Tourist and local residents alike. Despite the present down turn in the general economy, Pickering Market is full and has been for a number of years as is Helmsley Market during the summer and on the lead up to Christmas.
- **Marketing** – Install signage for the Market around the town. Both Markets are advertised on the free tourist maps for Pickering and Helmsley and thousands are given away free at the Tourist Information Centres each year. It is acknowledged that the information available on the Council's website regarding markets required updating. Improved information is now available on the website and incorporates information on Kirkbymoorside and Malton Market. Street Scene have been liaising with Pickering Town Council over the signage for the Car parks for visitors to the town and Economy and Community Services are liaising with the Town Council on the provision of information signs around the town which will incorporate information on the Market.

9.0 IMPLICATIONS

If the recommendations of this report are followed then the Council may reasonable expect both Helmsley and Pickering Markets to continue to thrive attracting customers from both Ryedale and further afield.

- a) **Financial:** In their report NABMA recommends a research project be undertaken to identify the demographic profile of the customer base. This would be a costly exercise and not necessarily lead to a change of retail offer on the Market and has not been recommended by Officers. A small budget is available for the

provision of information signs around the town to promote the market.

- b) **Legal:** Legal Services have been asked to investigate the implications of the Market Rights for both Markets and the implication of the EU Services Directive on those Rights
- c) **Others:** No other significant implications are apparent

Phil Long
Head of Environment

Author: Steven Richmond, Health and Environment Manager
Telephone No: 01653 600666 ext:247
E-Mail Address: steve.richmond@ryedale.gov.uk

Background Papers:
None

Background Papers are available for inspection at:
N/A

ANNEX A

EXTERNAL REVIEW OF PICKERING AND HELMSLEY MARKETS - RISK MATRIX

Issue/Risk	Consequences if allowed to happen	Likelihood	Impact	Mitigation	Mitigated Likelihood	Mitigated Impact
Risk that the Markets will deteriorate and loose traders and attract less business.	Downward spiral or reduced traders, less trade and less visitors. Impact as a tourist draw and affect on town businesses	2	D	Markets continue to be healthy. Improved information on the website, continue marketing, improve signage. Be aware of market offer. Investigate legal implications of Market Rights	2	B

Score	Likelihood	Score	Impact
1	Very Low	A	Low
2	Not Likely	B	Minor
3	Likely	C	Medium
4	Very Likely	D	Major
5	Almost Certain	E	Disaster

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nabma consultancy services

Health-check

Market/portfolio: Ryedale District Council

Client's name: S. Richmond

Client's job title: Health and Environment Manager

Name of person conducting review: S Richmond/P Crossley

Date of review: 5 November 2008

1. Client overview of local issues/priorities/problems:

1. Pickering Market – small 31 pitch market run directly by Council – the location restricts the number of stalls. Traffic in the Market Place has been prohibited on market days (Monday) this year – certain exceptions apply but this closure is not bound to continue indefinitely. If traffic is allowed back then the closeness of cars to stalls and congestion in the area is a problem. Endeavouring to ensure a variation in wares among traders is an issue that occurs from time to time.

Helmsley Market – 50 pitch market operates on a Friday. Livery is not uniform (like Pickering) some would like to see more consistency. Helmsley and Pickering both have good attendance although more gaps at Helmsley during the winter period. The number of traders wishing to attend as casuals at both markets is low.

Malton Market – Up to 100 pitches available – Saturday – on contract to a new private operator. Contract is only for one year until April 2009 due to the Council renegotiating the lease from the estate which is due to expire at the same time. Lease still not agreed. The Committee making decision on how to progress on 27/11/08. Substantial gaps most Saturdays at the moment. Continental Market held on 29-31 August in conjunction with existing market. Further Continental Market planned in mid December 2008. Farmers market run by local auctioneer once a month approximately 100m from location of Malton Market.

		Yes	No	Evidence
2	Does the market/portfolio have Member support?	Yes		Members support the Markets
3	Does the market/portfolio have an annual business plan?		No	No specific business plan. New traders as some leave, continuous adjustments made. Fees usually increase in line with all other Council fees and charges
4	Does the market/portfolio make an annual profit?	Yes		
5	Does the market/portfolio have a modernisation strategy? e.g. retail offer, management, physical condition, location.		No	No written strategy, but listen to trader comments and if practical react. In recent times the rent collection system, traffic management changes and alterations to the procedures for the erection/dismantling of stalls have been made.
6	Does the market/portfolio have an investment plan (capital or revenue)?		No	No, but money is made available In budget for repair/updating equipment etc..
7	Does the market/portfolio have a marketing/promotional plan?	Yes		Pickering and Helmsley market are marketed through the Tourist Information Centres. Markets publicised on free town maps
8	Does the market/portfolio have written procedures? e.g. lettings, regulations, disciplinary procedures, risk assessments)	Yes		Basic regulations provided but ongoing contact is through either personal agreement/letters to all traders

9	Does the market/portfolio monitor legal compliance? e.g. H&S, counterfeit goods, employment of young people, Market Rights.	Yes		Yes, with respect to Market Rights and and Safety. Trading standards make visits to the markets.
10	Is the market clear what action must be taken if evidence of non-compliance is found?	Yes		Traders expect a direct communication Be that a personal visit, letter or both.
11	Does the market/portfolio collect demographic data?		No	Except that marketing is aimed primarily at the visitor/tourist trade
12	Does the market/portfolio engage its staff, traders and shoppers in consultation?	Yes		Staff and traders are engaged routinely –less so shoppers. Public meeting on the future of markets held in July 2008 – Copy attached
13	Does the market/portfolio act on feedback?	Yes		If practical

14. What are the stall occupancy rates for each market over each of the past 3 years?

Stall occupancy approximates to 80% at Helmsley and higher at Pickering. Reasonably consistent over the last 3 years.

15. How many traders/businesses has the market/portfolio supported for each of the past 3 years?

42 permanent traders(some at both Pickering and Helmsley markets).
Up to 30 different casual traders.

16. How much money has been spent promoting the market/portfolio for each of the past 3 years?

£1,998 over the last three years.

17. What has been the market/portfolio's bottom-line financial performance for each of the past three years (profit/lbreak-even/loss)?

The last 3 years have provided a profit at all 3 markets.

18. Where would you like the market/portfolio to be in 5 years' time?

The markets to be still to taking place, the markets continue to attract locals and visitors alike, to be enjoyable places to visit, to maintain favour with our long established traders and to provide them with a well managed market and a market they want to trade out of.

C

In conclusion all 3 markets have been run in a similar manner over many years hopefully to the general satisfaction of the traders. Indeed when Helmsley and Pickering were put out to contract in 2004, the traders wanted the Council to retain control – which it did.

NABMA conclusions

Rydale Council no longer has an interest in Malton market. Of the remaining two markets, Council officers wanted the half-day visit to focus on Pickering market. The market visit took place on Monday 8 June 2009, and following discussion with Steve Richmond and Paul Crossley a meeting was held with the Town Clerk of Pickering Town Council on issues relating to the market.

Overview

The markets appear stable and although the number of casual traders has diminished, both markets are usually full (with some seasonal variation). The transition from the Council providing, erecting and dismantling stalls to the traders taking on this task appears to have been well managed, with no loss of traders occurring. The market operation makes a trading profit each year, which is used to support other Council services. There is little evidence of re-investment in the market operation.

Specific conclusions

1. Market Rights. Pickering market is a one-day a week Charter market. However, there is an indoor private market operating on Market Place, a weekly car-boot sale close to the town centre, and a monthly farmers' market. None of these are licensed under the Council's market rights. This, coupled with the absence of a Market Rights Policy, means that the Council's ability to protect its market is severely limited.
2. Pickering market offer. From the discussion with the Town Clerk, it is clear that some businesses currently see the market as a detriment rather than an asset. This view relates to the perceived quality of the offer, the physical appearance of the stalls, and the road closure order that is in place on market day. They would like to see the offer realigned to better appeal to the significant tourist industry in Pickering (railway, coach and private vehicle). Whilst the market offer does appear to be aimed at a local/residential customer base, the town is busier on Mondays. No research has been carried out to identify the demographic profile of the market customer base.
3. Encroachment. Many market stalls are encroaching onto the pavement, causing significant 'pinch-points' along the length of the market.
4. Location of the market. Some discussion took place on a potential relocation of the market, linked particularly with the potential redevelopment of the Vivis Lane/Hungate. Currently, Market Place remains the heart of the town centre, and any potential relocation of the market would have to be considered carefully, not just in terms of the viability of the market, but in relation to the viability of the independent high street.
5. Marketing. Marketing is minimal, although effective use made of the Tourist information map. There was no evidence of market signage in the town, and the Council website information on markets could be improved.

Recommendations:

Undoubtedly improvements can be made, but consultation and sensitivity with respect to the traders/public must be maintained. A good number of traders have been with us for many years and have a reliable local trade and it is important to keep the two.

NABMA recommendations

1. Market Rights. Create and publicise a Market Rights Policy as a matter of urgency.
2. Encroachment. Ensure that traders do not encroach onto the pavement. There are health and safety issues to be addressed - the need for emergency vehicles to access Market Place during the road closure, traders' vehicles loading and unloading, and the drop from the kerb edge to the road surface. This could best be achieved by having the stalls trade up to the kerb edge but not beyond (although a different line would be needed at the bottom end of the market, where the pavement curves out).
3. Retail Offer. A research project should be carried out to identify the demographic profile of the market customer base. In particular this needs to identify the current extent of tourist purchases on the market and how that might be increased. This project could be carried out in partnership with the Town Council. The results can then inform the debate on re-aligning the retail offer of the market. This information would also help inform the debate on any potential relocation of the market.
4. Marketing. Install signage for the market around the town. This should be aimed at pedestrian and vehicle access. Improve the Council market webpage. Adopt an improved stall cover for the market. Whilst this is difficult because of the different design and lay-out of the individual stalls, one option would be to look at a standard liveried backdrop for all stalls, with design/logo facing out onto the shops opposite.

PICKERING TOWN COUNCIL

**Memorial Hall
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YO18 8AA**

**Tel/Fax 01751 476503
e-mail address: pickeringtowncouncil@pcxinternet.com
website: pickering.gov.uk**

21 August 2009

Health and Environment Manager
Ryedale District Council
Ryedale House
Malton
YO17 7HH

Re: Pickering Market – Health-check

Dear Steve

Thank you for giving the Town Council the opportunity to see, and comment on, Nabma Consultancy Services' Health-check on Pickering Market. Over a year ago the Town Council formulated an opinion about the market which it reviewed recently. The revised opinion, which is given below (a-d), forms an integral part of the Town Council's response to the Nabma document.

a) Roles of the Market

The role of the market is to enhance retail provision in the town but not to the detriment of local businesses. The market has a role to play in promoting the town as a visitor centre and in providing an outlet for the display, and sale, of local goods. The presence of the market should not inhibit the tradition of social discourse. The town should be able to take pride in both the look of the market and the quality of the goods and services it provides.

b) The present layout of the market channels pedestrians (whether or not disabled) along a tight space, particularly at the lower end of the Market Place. This means that movement is difficult and opportunity to view the wares on display either on the stalls themselves or through the shop windows is restricted, thereby compromising the viability and vitality of the town centre. The layout works against ease of social discourse: the cramped conditions (even in the more extensive space at the northern end of the Market Place) militate against local people in particular who wish to stop awhile to chat with one another.

To deal with these problems the Town Council proposes that no stall should be sited on the pavement and, if the current linear layout is to be retained, all the stalls should be moved back from the kerb. The Town Council, however, would prefer a different

b)

type of layout. The stalls could be turned through 90 degrees and positioned back to back. This would make movement along the pavement easier, clear the frontages of local businesses so that their goods and services can be easily seen by the many visitors to the town and enable both local people and visitors to browse amongst the stalls. This should free up space to enable “Country Crust” to put out tables and chairs each Monday outside its premises (as it does every other day) to help create a “café culture” and to keep people longer in the Market Place. It may be that the alignment of stalls in the upper reaches of the southern side of the Market Place should be linear; however, they should not encroach on the pavement as they do at present.

It is also proposed that the space in front of the Yorkshire Building Society’s premises and at the top, northern side of the Market Place should be investigated as potential sites for stalls.

Finally, to ensure greater safety for pedestrians and the disabled, it is proposed that the barriers at the bottom of the Market Place are placed side by side and not staggered. This should deter those who still use the Market Place as a rat run. The barriers would remain staggered at the upper end of the Market Place to enable those who are entitled to enter and leave the thoroughfare via Burgate or Birdgate.

c) Range of goods

The range of goods (and, concomitantly, the number of stalls) is not uniform throughout the year. At its busiest, goods for the home, clothes and footwear and food can be found in the Market as well as some miscellaneous items, e.g. cards, pet accessories and foodstuffs. Local produce whether food or crafts is rarely on sale. Given the emphasis on the reduction of food miles, there is a case for better promotion of local goods.¹ The contraction of the market during the winter months should be addressed: local clientele have to look elsewhere for (or do without) goods that are usually purchased from stall-holders. Furthermore the absence of many stall-holders suggests that the market is there for the benefit of tourists rather than townspeople.

d) The location of the Market

The case for the Market Place continuing to host the market is a strong one and commands most support in the Council: the thoroughfare is the main shopping area; the market has been sited there for many generations. The Ropery car park may provide an alternative venue: it is, for many people, on their route to the Market Place and the temporary loss of car parking space would be outweighed by the opening up of the Market Place to traffic and the availability of some parking spaces on the southern side of the road. The eastern section of Potter Hill, in the vicinity of the Memorial Hall and the Methodist Chapel, might also be investigated: it adjoins the main shopping centre and has a suitably large amount of space which is currently available as free parking.

¹ It may be that Monday is not a profitable day for local food producers (whose potential clients may have done their main food shopping over the weekend and, if dependent on the car, may be inhibited by the strain of finding a car parking space from venturing to the town centre).

About the Nabma Health-check the Town Council has observations to make on

- e) the District Council's management of the markets;
 - f) Nabma's recommendations.
- e) The Town Council was surprised to learn that the District Council does not have an annual business plan, a strategy, an investment plan and a promotional plan for the markets that remain under its control. This information led members to question how interested the District Council was in the markets for which they were responsible and gave substance to the view that the balance between the interests of the town and wider community and those of the stall-holders were tipped too strongly towards the latter. One can understand, because of this, why stall-holders in 2004 wanted the District Council to retain control of the Pickering and Helmsley markets (Note 18, p5). This would also explain why the market looks shabby and ramshackle, why the historic centre of the town loses its attractiveness every Monday, why stall-holders have been allowed to invade the pavement, why pedestrians are at a disadvantage and why the movement and parking of stall-holders' vehicles remains an issue.

The Town Council is broadly supportive of the points made in the first paragraph of Note 18; however, its support should be interpreted in the light of points a-c) given above. The Town Council is cautiously optimistic that there is the will within the District Council to bring about imaginative and effective change.

- f) The Town Council supports each of Nabma's four recommendations; however, re Recommendation 2 (Encroachment) the Town Council thinks that the layout of the market must be fundamentally reconsidered if the market is to remain in the Market Place: having the stalls trade up to the kerb edge but not beyond does not address the pressing need for ease of movement, important in its own right, or meet the legitimate expectation of both local businesses and stall-holders that people passing by have sufficient space to stop and view their goods without having to fight for space to do so.

The Town Council wishes the market to serve the local community and be attractively appavelled and an attraction to the town's visitors and, if it is to remain in the Market Place, to operate within a safe environment. The Town Council believes that necessary improvements to the market have to be seen in the context of traffic management within the town centre and, therefore, asks that Highways and Transportation Area 4 Pickering and the police be involved in the debate.

Yours sincerely

Andrew Husband
Clerk to Pickering Town Council

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PART A:	MATTERS DEALT WITH UNDER DELEGATED POWERS
REPORT TO:	COMMUNITY SERVICES COMMITTEE
DATE:	26 NOVEMBER 2009
REPORT OF THE:	HEAD OF ENVIRONMENT PHIL LONG
TITLE OF REPORT:	PROPOSED REFURBISHMENT OF MALTON MARKET PLACE PUBLIC CONVENIENCES
WARDS AFFECTED:	MALTON

EXECUTIVE SUMMARY

1.0 PURPOSE OF REPORT

- 1.1 The purpose of the report is to accept a tender for the refurbishment works at the Public Toilets in Malton Market Place.

2.0 RECOMMENDATION

- 2.1 It is recommended that that the Facilities and Emergency Planning Manager, in consultation with the Chairman, be authorised to accept a tender for the refurbishment works to the public toilets at Malton Market Place, subject to the tender being within budget. Tenders are due to be returned during December 2009

3.0 REASON FOR RECOMMENDATION

- 3.1 Refurbishment of Public Conveniences has been agreed as part of the three year rolling capital programme designed to improve Public Convenience infrastructure provision.

4.0 SIGNIFICANT RISKS

- 4.1 All construction projects carry potential risks (see Risk Matrix attached at Annex A) however having robust plans in place mitigates these. In this case the Construction Design Management regulations will apply.

REPORT

5.0 BACKGROUND AND INTRODUCTION

- 5.1 In accordance with the Councils Constitution the tender has been submitted for

Committee approval, funding for refurbishment is available in the Council's Capital programme during the year 2009/10

- 5.2 The Malton Market Place Conveniences are leased from the Malton Fitzwilliam Estate and landlord's consent is required for this scheme. The lease ends in 2051.

6.0 POLICY CONTEXT

- 6.1 Councils Corporate Plan- Aim 5: To transform Ryedale District Council
- 6.2 Councils Community Plan: Equality of access
- 6.3 Service Unit Delivery Plan: Delivery of schemes contained in the Council's Capital Programme

7.0 CONSULTATION

- 7.1 Consultation on the works has taken place with Fitzwilliam estate and consent has been given for the scheme.

8.0 REPORT DETAILS

- 8.1 Tenders have been sought for refurbishment works to Malton Market Place Public Conveniences. These include for the updating of fixtures and fittings and certain external works to male, female, disabled and baby change facilities.
- 8.2 The works were advertised during October 2009 and it is anticipated that tenders will be returned during December.
- 8.3 Subject to contractual matters being resolved, it is intended to commence on site in January 2010. The anticipated construction period is ten weeks. The intention is to keep the disabled facility open as long as possible during the course of the works, however it will need to close for two or three weeks.
- 8.4 While the male and female toilets are unavailable, to minimise disruption a map will be displayed on the site providing directions to the alternative, recently refurbished, toilets at Wentworth Street. The distance is approximately 250 metres.

9.0 IMPLICATIONS

- 9.1 The following implications have been identified:
- a) **Financial:** There is provision in the Councils Capital Programme for these works.
 - b) **Legal:** Landlord's consent has been obtained. The current form of the JCT Minor Works contract will be used for these works.
 - c) **Others:** No other significant risks are apparent

10.0 NEXT STEPS

- 10.1 Once approval to proceed has been received the successful tenderer will be notified.

Following contractor mobilisation, it is anticipated works will be completed towards the end of March 2010.

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Proposed Refurbishment of Malton Market Place Public Conveniences - RISK MATRIX – ANNEX A

Issue/Risk	Consequences if allowed to happen	Likelihood	Impact	Mitigation	Mitigated Likelihood	Mitigated Impact
Contractor goes into administration during the course of the works	Delay and extra costs	3	D	Carry out financial checks before accepting tender	2	D
The finished works do not achieve an overall improvement in performance for the facility	Clear objectives in the brief setting out the expected level of improvement	3	C	Carry out a check after design has been completed, to ensure that the finished facility will perform satisfactorily	2	B
Quality of workmanship is not satisfactory	High level of latent defects and subsequently, the facility is costly to maintain	1	C	Carry out close supervision during construction. Ensure that the items specified are fit for purpose and generally, have been used before	1	B
Project does not complete on time	Facility does not open on time	2	C	Liquidated damages, respond to any contractor enquiries quickly.	1	B

Score	Likelihood	Score	Impact
1	Very Low	A	Low
2	Not Likely	B	Minor
3	Likely	C	Medium
4	Very Likely	D	Major
5	Almost Certain	E	Disaster

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PART A:	MATTERS DEALT WITH UNDER DELEGATED POWERS
REPORT TO:	COMMUNITY SERVICES COMMITTEE
DATE:	26 NOVEMBER 2009
REPORT OF THE:	HEAD OF ENVIRONMENT PHIL LONG
TITLE OF REPORT:	THE MALTON AIR QUALITY MANAGEMENT AREA ORDER 2009 – RESULTS OF CONSULTATION
WARDS AFFECTED:	MALTON

EXECUTIVE SUMMARY

1.0 PURPOSE OF REPORT

- 1.1 To advise Members as to the results of the consultation on the extent of the proposed Air Quality Management Area and seek Members approval for the confirmation of the proposed area and its submission to Defra.

2.0 RECOMMENDATION

- 2.1 It is recommended that:

- (i) Members approve the Malton Air Quality Management Area Order as attached to the report

3.0 REASON FOR RECOMMENDATION

- 3.1 Where a Detailed Assessment shows that one or more air quality objectives is/are likely to be breached the Council must designate an Air Quality Management Area (AQMA), covering the area affected. Following consultation on a draft AQMA the proposed AQMA has been slightly amended to ensure that it encompasses all known and predicted areas of exceedence where there is relevant exposure.

4.0 SIGNIFICANT RISKS

- 4.1 Local authorities have a duty under section 83(1) of the Environment Act 1995 to designate an AQMA where the air quality objectives are unlikely to be, or are not being met. A Detailed Assessment concluded that an AQMA should be designated and this has been confirmed by Defra. The Council are required to undertake consultation to determine the extent of the AQMA, and to initiate policies for subsequent action to improve poor air quality. The Council have consulted on the

draft AQMA as required and following approval by this Committee the AQMA Order will be published and Defra notified.

REPORT

5.0 BACKGROUND AND INTRODUCTION

5.1 A report was submitted to the Community Services Committee on 26 March 2009, advising Members of the Council's Detailed Assessment of nitrogen dioxide pollution in Malton and seeking approval to submit the report to Defra with a view to declaring an AQMA. In addition, following confirmation from Defra on the need to declare an AQMA, it was resolved that public consultation should be undertaken on the extent of such an area.

6.0 POLICY CONTEXT

6.1 Statutory requirements – Part IV of the Environment Act 1995 requires London boroughs, district and unitary Councils in England to conduct local air quality reviews. Defra have issued guidance documents to assist local authorities in conducting their reviews of air quality which, in accordance with Section 88(2) of the Act, local authorities are required to have regard to when carrying out their local air quality management duties. The system is an integral part of delivering the objectives set out in the National Air Quality Strategy. New policy and technical guidance was published in February 2009.

6.2 Community Plan – Landscape and Environment Action Plan

6.3 Council Plan 2009-13 – Corporate Aim – To have a high quality, clean and sustainable environment

6.4 Health and Environment Service Delivery Plan 2009-13 – To undertake the next round of Update and Screening Assessments on local air quality and implement the results of the Detailed Air Quality Assessment for nitrogen dioxide.

7.0 CONSULTATION

7.1 The Environment Act 1995 provides for the statutory basis for consultation and liaison in respect of local air quality management. Local authorities must consult on the preparation of an AQMA and a list of statutory consultee's is provided in Schedule 11 of the Act. In addition to the relevant statutory agencies a letter outlining the proposal to declare an AQMA together with a copy of the draft AQMA Order and map was sent to every address in the proposed area. The letter was also sent to all Malton District Councillors, Malton and Norton Town Councils, Fitzwilliam Estate, Malton and Norton Business in Action. The proposals appeared in both local papers and a copy of the draft order was published on the Council's website

7.2 The consultation responses receive to date are as follows:

- NYCC Highways – Support. Query on the length of some of the roads covered by the proposed Order being greater than the exceedence/potential exceedence of the objective. Keen to support the Council and this partnership working will be of particular importance in terms of developing the Action Plan for the AQMA, once declared.

- Environment Agency – No comment
- Norton Town Council – Support and look forward to the proposal being implemented. Councillors interested in how we would resolve the problem areas once the Order was in place.
- Malton and Norton Business in Action – requiring clarification on the implications of the proposed area
- 2 Residents requiring clarification on the implications of the proposed area
- 1 business requiring clarification on the implications of the proposed area

8.0 REPORT DETAILS

- 8.1 A Detailed Assessment of nitrogen dioxide was undertaken in Malton to provide an accurate assessment of the likelihood of the air quality objective for this pollutant being exceeded at locations with relevant public exposure. The Detailed Assessment showed that that exceedence of the annual mean air quality objective level for nitrogen dioxide is likely to be occurring in several areas within Malton town centre where there is relevant exposure (i.e. that the objective is not being met at the facades of some residential properties in the town). The need for an AQMA designation arises primarily because of local transport pollution.
- 8.2 Where a Detailed Assessment shows that one or more air quality objectives is/are likely to be breached the Council must designate an AQMA, covering the area affected. The Detailed Assessment recommended that Ryedale District Council should declare an AQMA to cover the areas of likely exceedence. Defra confirmed acceptance of the report and the requirement to declare an AQMA by letter on 13 July 2009. Defra recommended that the Council set the boundaries of the AQMA to include an area wider than the areas of technical exceedence suggested by the modelling. This is to ensure that the proposed AQMA will include all locations of exceedence. The draft Order identifies the roads and properties that the Council proposes to include in the AQMA. Although the Detailed Assessment indicates that the annual mean objective is not being breached throughout the proposed area, it is considered that declaring a single area encompassing all the required locations is preferable to declaring multiple smaller AQMAs. As well being more administratively complex, the designation of multiple smaller AQMAs would increase the risk of missing out areas of exceedence.
- 8.3 A draft AQMA Order has been consulted on. The consultee's and their responses are detailed in Section 7 of this report. As a result of reviewing the proposed designation a few minor amendments to the draft Order have been made to the Order proposed for adoption. A copy of the proposed Order is available in Annex B.

9.0 IMPLICATIONS

- 9.1 The following implications have been identified:
- a) **Financial:** At this stage there are no financial implications.
 - b) **Legal:** Where a Detailed Assessment shows that one or more air quality objectives is/are likely to be breached the Council must designate an Air Quality Management Area (AQMA), covering the area affected
 - c) **Policy Frameworks:** The declaring of the AQMA will have implications for the forthcoming Local Development Framework (LDF) and for the County Council in

the development of their Local Transport Plan 3 (LTP3). Both plans will have to have regard to the need to minimise the traffic pollution in this area in order to achieve the air quality objective and as such will be integral in the development of an Air Quality Action Plan

10.0 NEXT STEPS

- 10.1 Following approval of the AQMA Order the Council will have to complete a Progress Report by April 2010 and a further air quality assessment within 12 months of the Order being made. This is intended to supplement the information provided in the Detailed Assessment. In addition, an Action Plan must be produced within 18 months of the Order being made, the purpose of which is to identify appropriate measures to implement in order to reduce the level of nitrogen dioxide in the AQMA so that the air quality meets the required standard.

Phil Long
Head of Environment

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Background Papers:

Ryedale District Council – **Air Quality Review and Assessment – Detailed Assessment** - Community Services Committee. 26 March 2009.

Defra – Local Air Quality Management - Policy Guidance PG(09).February 2009

Background Papers are available for inspection at:
Ryedale House, Malton or www.ryedale.gov.uk



SECTION 83(1) ENVIRONMENT ACT 1995

THE MALTON AIR QUALITY MANAGEMENT AREA ORDER 2009

ORDER DESIGNATING AN AIR QUALITY MANAGEMENT AREA

Ryedale District Council in exercise of the powers conferred upon it by Section 83(1) of the Environment Act 1995, hereby makes the following Order.

This Order may be cited to as the Malton Air Quality Management Area and shall come into effect on [date].

The Air Quality Management Area will be an air quality management area in relation to nitrogen dioxide only.

The area designated as an air quality management area is described as the roads or stretches of roads listed in Schedule 1, (which are shown marked in red on the map in Schedule 2) and includes all the properties, whether residential or commercial, with facades on these roads. The designated area shall be taken to include the whole of these properties, i.e. buildings and associated open space within the same curtilage.

The Order and attached maps may be viewed at the Ryedale District Council Main Offices, Ryedale House, Old Malton Road, Malton YO17 7HH.

This Area is designated in relation to current and projected levels of nitrogen dioxide which breach, or are likely to breach, the nitrogen dioxide (annual mean) air quality objective ($40 \mu\text{g}/\text{m}^3$) as prescribed by the Air Quality (England) Regulations 2000 (as amended by the Air Quality (England) (Amendment) Regulations 2002).

This Order shall remain in force until it is varied or revoked by a subsequent order.

THE COMMON SEAL OF RYEDALE DISTRICT COUNCIL WAS HEREUNTO
AFFIXED ON THE **** (*****) DAY OF ***** 2009 in the
presence of:

Schedule 1

The roads and properties associated with this Order are:

- Castlegate ((B1248) between junction with B1257 and Sheepfoot Hill).

On the North side of this road all properties from No. 1 to No. 47 Castlegate that have a façade on this road are included. On the South side of this road all properties from No. 10 to No. 96 Castlegate that have a façade on this road plus Nos. 51, 52, 88 (Flats 1 to 6), 82 (Flats 1 to 4) Castlegate and No 4 Wells Lane are included.

- Yorkersgate ((B1248) between junction with B1257 and Market Street).

On the North side of this road all properties from No. 2 to No. 42 Yorkersgate that have a façade on this road plus No. 2 Market Street are included. On the South side of this road all properties from No. 1 to No. 39 Yorkersgate that have a façade on this road are included.

- Wheelgate ((B1257) between junction with B1248 and Finkle Street).

On the East side of this road all properties from No. 4 to No. 64 Wheelgate that have a façade on this road are included. On the West side of this road all properties from No. 1 to No. 51 Wheelgate that have a façade on this road plus No 1-3, 2 and 5A St. Michael's Street are included.

- Old Maltongate ((B1257) between junction with B1248 and 20 metres west of junction with East Mount).

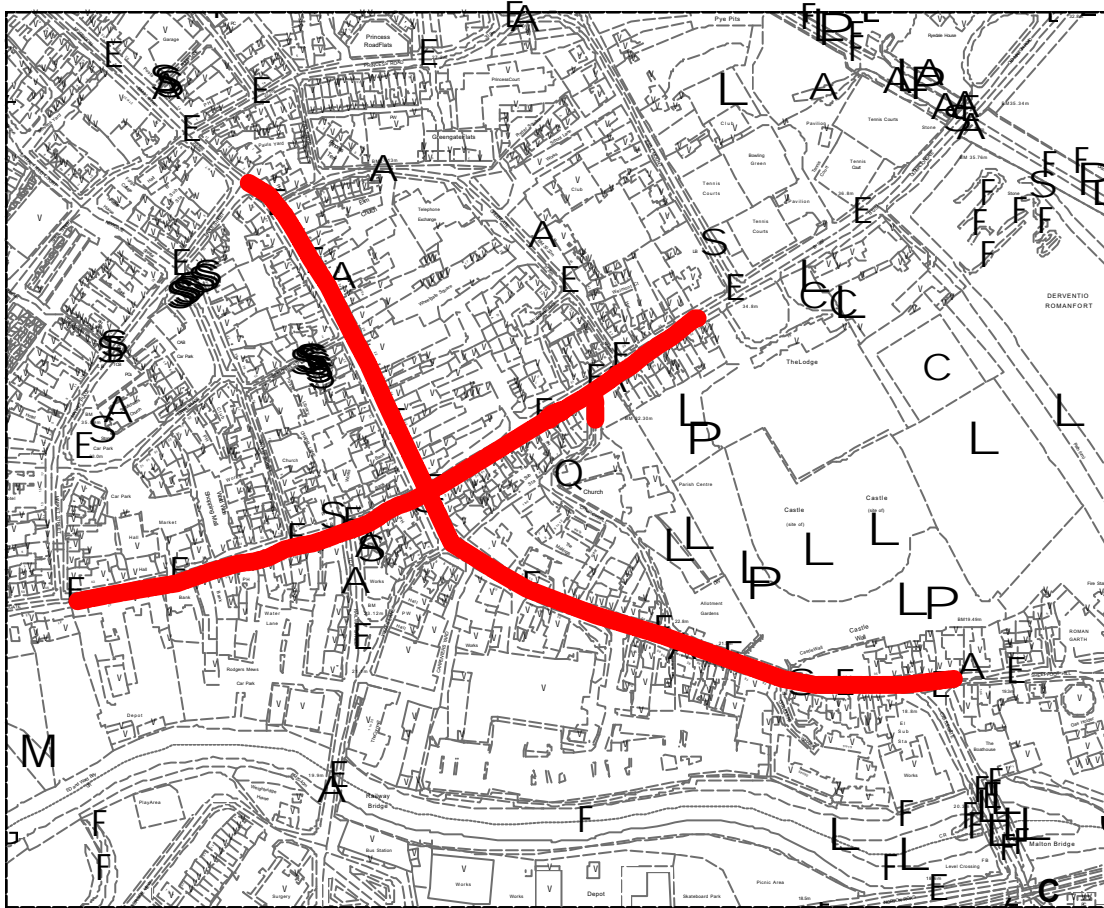
On the North side of this road all properties from No. 31 to No. 47 Old Maltongate that have a façade on this road plus No. 76 Greengate are included. On the South side of this road all properties from No. 2 to No. 82 Old Maltongate that have a façade on this road are included.

- Church Hill

On the North side of this road Nos 1, 2 & 3 are included.



Schedule 2



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THE MALTON AIR QUALITY MANAGEMENT AREA ORDER - RISK MATRIX

Issue/Risk	Consequences if allowed to happen	Likelihood	Impact	Mitigation	Mitigated Likelihood	Mitigated Impact
Local authorities have a duty under section 83(1) of the Environment Act to designate an AQMA where the air quality objectives are unlikely to be, or are not being, met. Defra have confirmed the need to declare an AQMA	Failure to consult and declare an AQMA would be a breach of the Council's statutory duty.	5	D	A report was submitted to Community Services Committee on 26 March, confirming the need to declare an AQMA and consult. The consultation has taken place and the report requests confirmation of the draft Order to comply with the Council's Statutory duties	1	B

Score	Likelihood	Score	Impact
1	Very Low	A	Low
2	Not Likely	B	Minor
3	Likely	C	Medium
4	Very Likely	D	Major
5	Almost Certain	E	Disaster

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PART A:	MATTERS DEALT WITH UNDER DELEGATED POWERS
REPORT TO:	COMMUNITY SERVICES COMMITTEE
DATE:	26 NOVEMBER 2009
REPORT OF THE:	HEAD OF ENVIRONMENT PHIL LONG
TITLE OF REPORT:	VALE OF PICKERING CHANNEL MANAGEMENT PILOT PROJECT
WARDS AFFECTED:	PICKERING, SINNINGTON, MALTON, NORTON, STAXTON

EXECUTIVE SUMMARY

1.0 PURPOSE OF REPORT

- 1.1 To consider support for a request for a financial contribution from Ryedale Council towards a jointly funded Channel Management Pilot Project in the Vale of Pickering. The project follows an independent assessment (RDC funded) of the condition of main rivers in the Vale of Pickering. Potential partners include the Environment Agency, Internal Drainage Board and Scarborough Borough Council.
- 1.2 The Council's Policy and Resources Committee will consider the financing issue at its meeting on the 3 December 2009.

2.0 RECOMMENDATIONS

- 2.1 It is recommended that the Community Services Committee request that the Policy and Resources Committee at its meeting on the 3 December 2009 approve:
- (i) funding for the 3 year project up to a maximum of £28,000 (£15,000 in year one, £8,000 in year two and £5,000 in year three) from the existing Capital Provision 'Pickering Flood Scheme' of £1m;
 - (ii) Procurement of the project be undertaken by either the Environment Agency or Internal Drainage Board; and
 - (iii) Ryedale District Council be regularly updated regarding progress and project findings emanating from the study.

3.0 REASON FOR RECOMMENDATIONS

- 3.1 Adaptation to climate change is a key strategic objective of the Council, flood risk management being identified as a priority service area. Within Ryedale the major risk

of flooding to properties lies in Pickering and Sinnington.

- 3.2 Alleviation to the flooding problems in these areas is being addressed by a two-year Environment Agency land management project designed to slow the flow of the water by increasing the time it takes from rain falling on the upper catchment to flood waters arriving in the watercourses flowing through Pickering and Sinnington.
- 3.3 The recommended project pilot looks to address this from the other side of the equation, looking at the potential effects of vegetation and sedimentation on water levels in the Vale of Pickering. It aims to quantify any benefits gained from enhanced river management strategies, focusing on key maintenance points in the river system. The project could facilitate the development of best practice, which could be applied to all critical watercourses.

4.0 SIGNIFICANT RISKS

- 4.1 There are no significant risks associated with undertaking the pilot.

REPORT

5.0 BACKGROUND AND INTRODUCTION

- 5.1 The Vale of Pickering Channel Management Assessment and Planning report (funded by Ryedale DC) was completed in January 2009. This report provided an independent assessment of the existing condition of the main rivers in the Vale of Pickering
- 5.2 The report contained recommendations on how the watercourses could be managed with multi objective management goals which included:
- Flood risk management
 - Agricultural land drainage
 - Ecological biodiversity.
- 5.3 Key recommendations included the development of vegetation and sediment management pilot projects to be undertaken on certain reaches of the main rivers within the Vale of Pickering.

6.0 POLICY CONTEXT

- 6.1 Community Plan – Landscape and Environment Action Plan - Safeguarding environmental air quality including air, land and water
- 6.2 Council Plan 2009-13 – Corporate Aim – To have a high quality, clean and sustainable environment. This aim is underpinned by 2 strategic objectives, Objective 6 - Planning to adapt to Climate change and Objective 7 - To Improve the quality of our local environment.
- 6.3 Local Development Framework - The need to reduce the need to travel, avoidance of flood risk and protection of the landscape are all key considerations that will influence the future planning strategy for the District.

7.0 CONSULTATION

7.1 The project has been considered in detail and recommended for approval to Committee by the Land Drainage Liaison Group. The group has a wide forum of members inc RDC Councillors, Land Drainage Board, Environment Agency, National Farmers Union, the Ryedale Flood Research Group, Pickering Householders.

8.0 REPORT DETAILS

8.1 The purpose of the report is to request a financial contribution from Ryedale Council towards a jointly funded Channel Management Pilot Project in the Vale of Pickering following the recommendations of the Vale of Pickering Channel Management Assessment and Planning report completed earlier this year.

8.2 The objectives of the pilot projects are to:

- Assess the effects of vegetation and sedimentation on water levels in the main rivers within the Vale of Pickering
- Assess the effects of maintenance of vegetation and sedimentation of the main rivers within the Vale of Pickering on ecological biodiversity.

8.3 Two main river reaches have been identified for investigation:

- River Hertford/Derwent- from the A64 at Staxton to the confluence with Thornton Beck. This is likely to be the bulk of the scope of work.
- River Derwent - Rye mouth to Old Malton

8.4 Full details of proposed Vale of Pickering pilot project are contained in **Annex A** regarding the draft scope of work prepared by cbec , eco engineering, at the request of the Land Drainage Liaison Group. Officers understand that would be financial support for the project from the EA but a response is still awaited from SBC and the Internal Drainage Boards. **(Table 1)**

Table 1-Budget estimate of financial support required from partners

Year	Total Cost	EA Cost Share	RDC Cost Share	IDB Cost Share	SBC Cost Share
1	£31,840 + £5,700 = £37,540	£10,000	£15,000	£6,000	£6,540
2	£21,840 + £2,300 = £24,140	£10,000	£8,000	£4,000	£2,140
3	£16,560 + £2,300 = £18,860	£10,000	£5,000	£3,860	£0
Total	£70,240 + £10,300 = £80,540	£30,000	£28,000	£12,860	£7,790

8.5 In brief, funding for the project scope encompasses:

- Project Management and Co ordination.
- Understanding and analysis of the historic conditions within the channel
- Assessment of the existing physical conditions of the rivers including water level monitoring, sediment sampling and hydraulic modelling analysis.
- Formulation of pilot projects to assess the benefits that potential channel management project strategies might have to water level management and biodiversity.
- Implementation and monitoring of the effectiveness of these pilot projects year two and three.
- A final project concept report for all partners.

9.0 IMPLICATIONS

9.1 The following implications have been identified:

- a) **Financial:** The recommendations have financial implications for the Council as set out in **Table 1** equating to £28,000 over three years from 2010/11 to 2013/14. Funding is available for the project regarding Capital set aside for the Pickering Flood Defence scheme.
- b) **Legal:** There are no legal issues, which have been identified.
- c) **Others:** No other issues have been identified

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Background Papers:
None

VALE OF PICKERING CHANNEL MANAGEMENT PILOT PROJECT

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August 2009A

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Project Name: Channel Management Pilot Project

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ESTIMATED PROJECT BUDGET SUMMARY

Staff Labor

	YEAR 1		£	31,840.00
1	Project management and coordination	£1,840.00		
2	Historic Channel Analysis			
2.1	Collect historic cross section records	£2,000.00		
2.2	GIS analysis	£2,440.00		
3	Existing Conditions Assessment			
3.1	Cross section surveys	£6,700.00		
3.2	Fluvial audit	£5,240.00		
3.3	Water level monitoring	£2,800.00		
3.4	Sediment sampling and analysis	£1,340.00		
3.5	Hydraulic modeling analysis	£4,880.00		
4	Formulate Pilot Projects			
4.1	Conceptual design of up to two pilot reaches	£4,600.00		
	YEAR 2		£	21,840.00
5	Implement Pilot Projects			
5.1	Supervise and manage implementation of projects by EA	£4,880.00		
6	Monitor Performance of Pilot Projects			
6.1	Cross section monitoring and analysis	£10,480.00		
6.2	Water level monitoring	£2,800.00		
6.3	Progress report	£1,840.00		
6.4	Progress meetings with EA, IDB, Natural England and other Stakeholders	£1,840.00		
	YEAR 3		£	16,560.00
7	Monitor Performance of Pilot Projects			
7.1	Cross section monitoring and analysis	£5,480.00		
7.2	Water level monitoring	£2,800.00		
7.3	Progress report	£1,840.00		
7.4	Final Report	£4,600.00		
7.5	Progress meetings with EA, IDB, Natural England and other Stakeholders	£1,840.00		
		£ 70,240.00	£	70,240.00
	<u>Reimbursable Expenses:</u>		£	10,300.00
	<u>Sub-Consultant(s) Fees & Expenses:</u>		£	-
	TOTAL ESTIMATED PROJECT BUDGET		£	<u>80,540.00</u>

Project: Channel Management Pilot P Project

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ESTIMATED LABOR FEES

NO.	TASK NAME / DESCRIPTION	Principal	Sr. Associate	Field Assistant	Labor Hours per Task	Sub-Total Labor Fee per Task	Task Total
		£60	£55	£12	£0	£	£
YEAR 1							
1	Project management and coordination	16	16		32	1,840	£31,840.00
Historic Channel Analysis							
2.1	Collect historic cross section records	4	32		36	2,000	
2.2	GIS analysis	4	40		44	2,440	
Existing Conditions Assessment							
3.1	Cross section surveys	8	100	60	168	6,700	
3.2	Fluvial audit	4	80	50	134	5,240	
3.3	Water level monitoring	4	40	30	74	2,800	
3.4	Sediment sampling and analysis	4	20		24	1,340	
3.5	Hydraulic modeling analysis	8	80		88	4,880	
Formulate Pilot Projects							
4.1	Conceptual design of up to two pilot reaches	40	40		80	4,600	
YEAR 2							
Implement Pilot Projects							
5.1	Supervise and manage implementation of projects by EA	8	80		88	4,880	
Monitor Performance of Pilot Projects							
6.1	Cross section monitoring and analysis	8	160	100	268	10,480	
6.2	Water level monitoring	4	40	30	74	2,800	
6.3	Progress report	16	16		32	1,840	
6.4	Progress meetings with EA, IDB, Natural England and other Stakeholders	16	16		32	1,840	
YEAR 3							
Monitor Performance of Pilot Projects							
7.1	Cross section monitoring and analysis	8	80	50	138	5,480	
7.2	Water level monitoring	4	40	30	74	2,800	
7.3	Progress report	16	16		32	1,840	
7.4	Final Report	40	40		80	4,600	
7.5	Progress meetings with EA, IDB, Natural England and other Stakeholders	16	16		32	1,840	
Subtotal Labor Hours		228	952	350	1,530		Check:
TOTAL ESTIMATED LABOR FEES						£ 70,240.00	£ 70,240.00

*Unless expressly provided for within the contract, rates are subject to increase annually on January 1 of each year beginning in 2009.

ESTIMATED REIMBURSABLE EXPENSES BUDGET

Mileage	1,000 miles @	0.300	per mile	£300.00
Airfare	0 trip(s) @	-	per trip	£0.00
Car Rental	21 day(s) @	75.00	per day	£1,575.00
* Lodging & Meals	0 day(s) @	-	per day	£0.00
Misc. travel expenses	day(s) @		per day	£0.00
Per diem	0 day(s) @	40.00	per day	£0.00
** Copying / Reproduction				£50.00
Parking				£0.00
Courier / Delivery (Allowance)				£50.00
*** Field Equipment Rental				
Field vehicle	0 day(s) @	100.00	per day	£0.00
Total station	0 day(s) @	150.00	per day	£0.00
RTK GPS	12 day(s) @	300.00	per day	£3,600.00
Stage recorders	12 number@	200.00	each	£2,400.00
Sediment samples (lab work)	15	100.00	per	£1,500.00
Misc. Supplies / Expenses (Allowance)				£50.00
Computer License Lease (M21)	hrs. @		per hour	£0.00
Archiving / Documentation (Allowance)				£50.00
Sub-Total Reimbursable Expenses				£ 9,575.00
Administrative Charge				£ 725.00
TOTAL ESTIMATED REIMBURSABLE EXPENSES				£ 10,300.00



PART B: RECOMMENDATIONS TO COUNCIL

REPORT TO: COMMUNITY SERVICES COMMITTEE

DATE: 26 NOVEMBER 2009

**REPORT OF THE: CORPORATE DIRECTOR
MARIE-ANN JACKSON**

TITLE OF REPORT: COMMISSIONING BOARD PROPOSAL

WARDS AFFECTED: ALL

EXECUTIVE SUMMARY

1.0 PURPOSE OF REPORT

- 1.1 To establish and agree the principle of creating a Commissioning Board, to agree the scope and purpose of such Board and to seek the views of the committee on a suggested approach to commissioning.

2.0 RECOMMENDATIONS

- 2.1 That Council is recommended to approve:
- (i) The approach to Commissioning as detailed in Annex A;
 - (ii) The formation of a Commissioning Board to replace the Community Services Committee with effect from May 2010;
 - (iii) The scope of the Board as detailed at Annex B;
 - (iv) Suspension of the Community Services Committee and any appointments to it with effect from May 2010; and
 - (v) The authorisation of Officers to make any necessary changes to the constitution arising from the formation of the Board in conjunction with the Constitution Working Party.

3.0 REASON FOR RECOMMENDATIONS

- 3.1 To ensure the Council is prepared to meet the challenges it will face, as a result of the anticipated reduction in public spending, through the early development of effective mechanisms for the governance and management of existing and new approaches to the procurement of goods and services.

4.0 SIGNIFICANT RISKS

- 4.1 The significant risks arising from this decision are that the use of commissioning does not deliver improvements to services or end users, or is not appropriate for a significant proportion of District Council Services and the investment in the Board is disproportionate to the benefits derived. In addition, Members and Officers do not possess the skills or knowledge to undertake effective commissioning and derive maximum benefit. These risks can be mitigated by the involvement of service users in the end to end process and appropriate training for Members and Officers.

REPORT

5.0 BACKGROUND AND INTRODUCTION

- 5.1 The Council spends circa £12 million per annum on goods and services for the benefit of the communities of Ryedale. This spend is spread across a range of delivery mechanisms from in-house service delivery; partnership arrangements; significant grants to the voluntary and community sectors (VCS); contracts for services; arms length management organisations (ALMOs) and fully outsourced arrangements. This spend has traditionally been managed in line with the Council's internal procedures, value for money principles and procurement rules. There is some targeting of these resources to meet needs as identified in the Sustainable Community Strategy and the Council Plan however the Council's spend is not explicitly managed against these community priorities and the Council's corporate objectives. Budgeting has been largely based on the resourcing of existing services and service levels with some annual growth or efficiency savings being applied.
- 5.2 The rules of the game have changed. The challenge is to deliver better, more responsive services with less. There are a range of factors driving local authorities to seek new solutions to secure exceptional value for money. Ensuring that those wider community benefits, that contribute to social, environmental, health and economic well-being are maximised.
- 5.3 The new inspection regime: Comprehensive Area Assessment (CAA) expects Councils to have a sound understanding of its costs (including whole life costs), the main factors that influence these costs and how they link to performance and that this is taken into account in decision making and commissioning. (KLOE 1.2) It also demands that the Council understands the impact of its operations and activities on wider social, environmental and economic outcomes.
- 5.4 This is all over-laid with the knowledge that the Council – and the public sector in general - is facing a much leaner fiscal future with anticipated cuts in government grants necessitating savings for this Council of circa £1 million by 2011.
- 5.5 This demands creative and innovative change. This is not a tweak of the rules, it is a fundamental re-write and this Council needs to equip itself now to respond effectively to the challenges ahead.

6.0 POLICY CONTEXT

- 6.1 The approach recommended in this report is consistent with Aim 5 of the Council Plan – “Transforming the Council” and specifically agreed strategic objectives 9 and 10:
Objective 9 – To understand our communities and meet their needs; and

Objective 10 – To develop the leadership, capacity and capability to deliver future improvements

- 6.2 It will also serve as a significant enabler for the Council's "one-11 Programme"; saving £1 million by April 2011.

7.0 CONSULTATION

- 7.1 To date Officers have carried out significant desktop research to assess progress made by other authorities and agencies; consulted with the Assistant Director of Commissioning and Partnerships at North Yorkshire County Council and have taken the findings of a recent consultation and involvement project with the voluntary and community sector "Ryedale Partnership Improvement Programme" (PIP) into account.
- 7.2 The desktop research has shown that strategic commissioning approaches are starting to replace or augment traditional procurement methods for a range of services. Much of the early success was in health and social care however more recently the approach has crossed to customer services, environmental services and housing.
- 7.3 Feedback from NYCC was encouraging and the Assistant Director has offered to present his experiences to Members through a facilitated workshop.
- 7.4 The PIP consultation highlighted the need for clear and consistent approaches to commissioning across the public sector and the need for early involvement of potential suppliers of services in the design and delivery.

8.0 REPORT DETAILS

- 8.1 As a fourth option authority operating a committee system the Council currently supports two policy committees: Policy and Resources Committee (P&R) and Community Services Committee (CS). Both have responsibilities for developing policy and ensuring value for money services. However, there is sometimes overlap in the roles of the committee with some service areas reporting to both e.g. economic development; and environment. Furthermore, P&R has the authority to determine matters regarding budget and spend.
- 8.2 In light of the drivers influencing local government described above there is a need to examine how we do things, this includes both the delivery of services and how we procure and commission them. In considering this a number of authorities are adopting a strategic commissioning approach to sit alongside their procurement processes.
- 8.3 Some authorities have or are introducing governance arrangements to lead and monitor this new business model through the establishment of Commissioning or Procurement Boards.
- 8.4 This report is seeking Member approval for Ryedale District Council to develop an approach to commissioning that is appropriate for the size and capacity of the Council that optimises our resources.
- 8.5 Commissioning is essentially about connecting resources to priorities to meet the

needs and achieve the outcomes sought for residents. It follows therefore, that there is an opportunity to potentially improve outcomes and be more responsive by moving from a delivery and procurement service model to one of commissioning. Currently the Council has very limited experience of commissioning both from an officer and a Member perspective. The majority of goods and services being procured through traditional delivery models. Some of the Council discretionary grants spend uses some commissioning principles but this is limited in scope and value.

- 8.6 The research has shown that Commissioning is usually defined as a cycle which:
- Identifies needs in partnership with users and communities;
 - Strategically plans services which deliver added value sustainable outcomes;
 - Develops solutions; implements plans; and shapes the markets to deliver the outcomes;
 - Secures – through procurement and contractual arrangements - the services; and
 - Monitors the delivery of outcomes, evaluating and challenging services.
- It requires an understanding of what local people want and need, a knowledge of the local markets and increasingly investment from a range of other local public service providers.
- 8.7 This is consistent with the findings and recommendations of the PIP which agreed to adopt a statement of intent which would seek to develop: “shared rules of engagement; involvement of district and county; a joint protocol regarding local purchasing; a standard evaluation framework and a joint investment prospectus”.
- 8.8 This differs from the more traditional methods of service delivery – direct delivery, procurement based on a tightly specified client contracts, grant aid relationships - in a number of ways. It involves the users or receivers of services throughout the commissioning cycle, from the definition of what is needed and valued; designing how those needs are best met and delivering the outcomes. Most commissioning approaches reviewed to date emphasise the importance of socially responsible procurement, using whole life costing and assessing the social, environmental and economic impact of procurement decisions. This is very different from traditional procurement methods and supplier led service delivery models.
- 8.9 The CS Committee currently considers reports on issues relating to the Council's priority aims. It receives regular information in relation to affordable housing, economic success, the environment and active safe communities. It is envisaged that the Commissioning Board would continue to play an active role in these 4 priority Council aims, indeed it would be a strengthened role as it is proposed that it would have the authority to commission services and projects specifically designed to deliver against these agreed outcomes.
- 8.10 This is the first report on this issue. It is not the intention to present a fully developed Commissioning Strategy at this stage. Officers will develop a strategy in due course and it is envisaged that this will integrate with and complement the Council's Contract Procedures and Procurement policies. Both these procedures are currently under review it therefore makes sense to align the Council's approach to commissioning as part of that process.
- 8.11 In order to progress this work it is however essential that a number of general principles are agreed at this stage. This will give officers the necessary steer to develop an approach and will allow for the necessary authorisations to be agreed

and changes to the constitution. Attached at Annex A to this report is the proposed approach to commissioning as the basis for the development of a Commissioning Strategy. It is suggested that the Council adopts a strategic approach which considers whole life costing, user involvement and working with partners on whole services rather than a fragmented approach. The full strategy will identify for which services Officers believe the approach is best suited and where it will deliver most benefits.

- 8.12 Attached at Annex B is a draft document outlining the scope of the Board. It is likely that this will be subject to change as the authority gains experience and confidence. However it is a useful starting point on which to build and is based on a number of the best examples reviewed as part of the desktop research.

9.0 IMPLICATIONS

- 9.1 The following implications have been identified:

a) Financial

The aim is that a move away from traditional procurement and direct service delivery to a mixed economy approach to procurement and commissioning will help to achieve the Council's target of £1m cashable savings by 2011. At this stage in development no additional financial resources are required to progress this initiative however there may be a need in the future months to allocate some existing officer resource to the delivery of commissioned services.

b) Legal

The recommendation to suspend the Community Services Committee and establish a Commissioning Board will require amendments to the Council's constitution. These amendments will be aligned with the work of the Constitution Working Party.

c) Other (Equalities, Staffing, Planning, Health & Safety, Environmental, Crime & Disorder)

As this initiative develops and progresses it may have implications on a range of Council operations and corporate policies. These will be individually assessed as part of the development of the Commissioning Strategy and model.

10.0 NEXT STEPS

- 10.1 It is proposed that the following actions are taken over the next six months for implementation of the Board in May 2010:

- Constitutional changes – January 2010
- NYCC facilitated Commissioning Workshop – January 2010
- Adopt draft Commissioning Strategy – March 2010
- Adopt Terms of Reference March 2010
- Appoint to Board – May 2010
- Agree Commissioning priorities – May 2010

Marie-Ann Jackson
Corporate Director

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Background Papers:

- Comprehensive Area Assessment – Use of Resources Framework. Overall Approach & Key Lines of Enquiry – Audit Commission – May 2008
- Council Plan

Background Papers are available for inspection at:

<http://www.audit-commission.gov.uk/SiteCollectionDocuments/Downloads/20091030uorframework.pdf>
www.ryedale.gov.uk

General Principles for Commissioning

The following general principles will be used as the basis for the development of a Ryedale Strategic Commissioning Strategy:

- Commissioning is defined as the entire cycle of assessing needs, designing services, securing services, evaluating outcomes.
- The Council recognises the need to balance delivering cost savings and efficiencies and with the need to deliver good quality responsive services.
- People and place will be placed at the heart of commissioning and the Council will involve service users and the local community throughout the cycle.
- The Council will recognise and embrace diversity in the way services are provided with the focus on desired outcomes and not on the service delivery vehicle (public, private or third sector).
- The Council supports a sustainable commissioning model where the broader social, environmental and economic impacts of procurement and commissioning processes will be considered when making decisions on how best to procure goods and services.
- The Council has a key role to play in developing local markets.
- Commissioning and procurement decisions will be undertaken in an open and transparent way and in line with local and national financial regulations.
- The Council will actively seek opportunities for joint commissioning across local statutory bodies in the search for best value.
- The Council will manage its commissioning activities through the establishment of a Commissioning Board.

Draft Scope for a Commissioning Board

Membership:

The Board is comprised of 10/11 Members of the Council.

The Board is appointed at Annual Council and is subject to political proportionality.

The Board has powers delegated to it from Council and as such is subject to Overview and Scrutiny.

Role and functions:

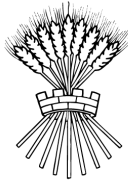
- Facilitate the development and adoption of a Commissioning strategy and model;
- Develop sustainable procurement policies;
- Oversee the commissioning cycle;
- Provide the necessary corporate challenge for existing services and existing delivery vehicles;
- To support the Council in its move to a mixed economy for service delivery by providing the means to explore new approaches to contracting, procurement, grant allocations and collaboration;
- To give political guidance on proposals arising from the appraisal of options for service delivery;
- The governance of major commissioned projects and contracts.
- To provide Member approvals for resource allocation and budgeted spend in line with the Council's schemes of delegation and financial standing orders;
- To monitor the performance of commissioned services and contracts against agreed community outcomes.

RISK MATRIX – COMMISSIONING BOARD

Issue/Risk	Consequences if allowed to happen	Likelihood	Impact	Mitigation	Mitigated Likelihood	Mitigated Impact
The use of commissioning does not deliver improvements to services or end users.	User satisfaction decreases. Adverse external inspection.	3	D	Involve users in development of Commissioning Strategy and approach, training for Members and officers. Learn from experiences of others.	2	B
Commissioning is not appropriate for a significant proportion of District Council Services and the investment in the Board is disproportionate to the benefits derived.	Savings required elsewhere in the organisation.	3	D	Involve users in development of Commissioning Strategy and approach, training for Members and officers. Learn from experiences of others.	2	B
Members and Officers do not possess the skills or knowledge to undertake effective commissioning and derive maximum benefit.	Pilot fails to deliver any benefits to the organisation. Potential for increased costs and reduced performance.	3	C	Training arranged using experienced officers from partner authorities – January. Officer training on-going.	1	A

Score	Likelihood	Score	Impact
1	Very Low	A	Low
2	Not Likely	B	Minor
3	Likely	C	Medium
4	Very Likely	D	Major
5	Almost Certain	E	Disaster

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PART B:	RECOMMENDATIONS TO COUNCIL
REPORT TO:	COMMUNITY SERVICES COMMITTEE
DATE:	26 NOVEMBER 2009
REPORT OF THE:	CORPORATE DIRECTOR (s151) PAUL CRESSWELL
TITLE OF REPORT:	FEES AND CHARGES
WARDS AFFECTED:	ALL

EXECUTIVE SUMMARY

1.0 PURPOSE OF REPORT

1.1 This report sets out the proposed fees and charges for 2010/2011 for services under the remit of this committee.

2.0 RECOMMENDATIONS

2.1 That Council is recommended to approve the following Fees and Charges:

- (i) Septic Tanks and Taxi Licensing (Annex 1);
- (ii) Refuse Collection Including Trade Waste (Annex 2);
- (iii) Car Parks (Annex 3);
- (iv) Environmental Health (Annex 4); and
- (v) Ryecare (Annex 5).

3.0 REASON FOR RECOMMENDATIONS

3.1 The fees and charges are important part of the Council's budget strategy, the recommendations take into account the guidance from the Policy and Resources Committee.

4.0 SIGNIFICANT RISKS

4.1 The significant risk is that the charges as proposed do not achieve the consequent increases in income due to adverse effect on demand. This is mitigated by consideration of the factors and demand analysis for the relevant charges. Where

appropriate target increases are not recommended.

REPORT

5.0 BACKGROUND AND INTRODUCTION

- 5.1 A report on the budget strategy for 2010/2011 was presented to the Policy and Resources Committee on the 1 October 2009. At that meeting the parameters for increases in fees and charges set a target of 4%, however officers would consider whether such increases could adversely affect income overall in making their recommendations.
- 5.2 This report sets out the proposals for:
- Septic Tanks and Taxi Licensing (Annex 1)
 - Refuse Collection Including Trade Waste (Annex 2)
 - Car Parks (Annex 3)
 - Environmental Health (Annex 4)
 - Ryecare (Annex 5)
- 5.3 Members will be aware that the reduction in VAT to 15% introduced on 1 December 2008 is presently planned to cease on the 1 January 2010 and therefore some increase in charges reflects this change.

6.0 POLICY CONTEXT

- 6.1 This report supports existing Council Policy and the budget strategy.

7.0 CONSULTATION

- 7.1 Consultation on the proposals has not taken place.

8.0 REPORT DETAILS

- 8.1 The Annexes to this report set out the proposed charges for 2010/2011 for the services listed.
- 8.2 The following charges have not been increased in line with the parameters set by Policy and Resources Committee:

Taxi Charges

A price freeze is the recommended option for this service in view of the significant price increases experienced when the policy to achieve cost neutral service was introduced together with current economic climate and 8% drop in licence numbers (reduced from 181 to 171 licences processed a year). The Policy has been amended to seek to achieve most efficient/effective service with minimum cost to council tax payer. Financial impact of not applying 4% min increase is £1,500.

Trade Waste and Refuse

Increased disposal costs by 8.5% as advised by NYCC and other charges increased by 5%, these are the maximum charges allowing flexibility whilst still remaining competitive.

Car Parking Charges

The proposed charges for 2010/11 have been calculated on the basis that there is no increase to prices in Malton car parks. The proposals will generate increased income of approx £27,000. Increasing the Malton charges in line with others would generate an additional £4,000 and meet the target increase. There are significant differences in the parking statistics comparing Malton with Helmsley, Pickering and Kirkbymoorside. Since free parking was introduced in Malton Market by the Estate in May there has been a downward trend in demand and usage in the Council operated pay and display car parks in Malton. However for the other market towns an analysis of car parking activity for the period April to September and the same period last year shows encouraging increases in turnover (averaging 20%) mainly due to increased demand in ticket sales for 2 hour parking. The proposal not to increase the car parking charges in Malton would be that this is on the basis that concessions are no longer given for one-off events as is currently the case i.e. £1.50 all day charges for Wentworth Street.

The prices are also assuming VAT at 17.5% in 2010/11 and are set to reflect appropriate coinage denominations. Last year the reduced VAT reduction was passed onto car park users with no increase to 1hr and 2hr ticket prices. There has been no increase to 1hr prices since 05/06 and 2hr prices since 06/07. The impact of the VAT change is to make some of the increases look high.

Pest Control Charges

Due to last years poor demand and the commercial pressures from competition it is recommended that the charges for wasps be reduced from £34.78 to £34.04 (net) for when VAT increases again to retain the gross charge at £40 and similarly the charge for mice, fleas and squirrels (up to 3 visits) be reduced from £42.61 to £41.70(net) to retain a gross charge of £49. The Council service is at a commercial disadvantage to other suppliers in that the charges are published on the Internet which the competitors uses in setting their charges to undercut the Council's service. By retaining the price the Council will remain competitive and the reassurance of quality may give the Council a more competitive edge. If the charge is too high the callers will either self treat with the multitude of products now available on the market or call someone else.

Ryecare

Increases in Ryecare charges are proposed at 2%. Ryecare charges for 2009/10 increased by 4% which resulted in some service users deciding that they were unable to afford to continue receiving the service. It is anticipated that any increase which is substantially above the RPI may result in further service users deciding not to continue receiving the service. In addition there are now other opportunities available to potential service users which can provide a service which may be more tailored to their particular needs.

9.0 IMPLICATIONS

9.1 The following implications have been identified:

- a) Financial
As detailed within the report and Annexes.
- b) Legal
There are no additional Legal Issues from the decision in this report.
- c) Other (Equalities, Staffing, Planning, Health & Safety, Environmental, Crime &

Disorder)

There are no significant additional implications of the proposals.

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Corporate Director (s151)

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Background Papers:

None.

Background Papers are available for inspection at:

N/a

SEPTIC TANKS AND TAXI LICENSING
PROPOSED CHARGES 2010/11

	Unit of Charge	Charge 2009/10 £	Proposed Charge 2010/11 £	Comments
<u>Septic Tank Emptying</u>				
Domestic Emptying	Per Tank	182.00	190.00	4%
Disposal		210.00	210.00	NO INCREASE
Non-Domestic Charges	Per Hour	54.60	60.00	10%
Sewage Disposal Charge	Per 1,000 Galls or part	Prices as per YWA charges	Prices as per YWA charges	
<u>Licence Fees</u>				
*PLEASE NOTE THAT THERE IS AN ADDITIONAL FEE OF £36 PAYABLE FOR THE POLICE CHECK, PAYABLE DIRECTLY TO THE CRIMINAL RECORDS BUREAU				no vat
<u>Hackney Carriages</u>				
Vehicle	Year	367.40	367.40	PRICE FREEZE
Driver - Renewal	Year	94.60	94.60	PRICE FREEZE
- New applications	Year	139.70	139.70	PRICE FREEZE
* SEE ABOVE				
<u>Private Hire</u>				
Operators	Year	293.70	293.70	PRICE FREEZE
Vehicle	Year	367.40	367.40	PRICE FREEZE
Driver - Renewal	Year	94.60	94.60	PRICE FREEZE
- New applications	Year	139.70	139.70	PRICE FREEZE
* SEE ABOVE				
Dual Licence - Renewal		117.70	117.70	PRICE FREEZE
- New applications		168.30	168.30	PRICE FREEZE
Licence Amendment Fee		50.60	50.60	PRICE FREEZE
<u>School Transport</u>				
One Vehicle	Year	132.00	132.00	PRICE FREEZE
Two Vehicles	Year	204.60	204.60	PRICE FREEZE
<u>Hackney Carriage/Private Hire Other Charges</u>				
Re-inspection Charge	Per Inspection	50.60	50.60	PRICE FREEZE
Change of Vehicle	Per Vehicle	146.30	146.30	PRICE FREEZE
Replacement Plates	Per Plate	59.40	59.40	PRICE FREEZE
Cancellation Charge	Per Vehicle	146.30	146.30	PRICE FREEZE
Short Notice Test	Per Vehicle	388.30	388.30	PRICE FREEZE

REFUSE COLLECTION including TRADE WASTE
PROPOSED CHARGES 2010/2011

	Unit of Charge	Charge 2009/10 £	Proposed Charge 2010/11 £		<u>Comments</u>	
Refuse Collection (including disposal charge)						
<u>Domestic Properties</u>						
Special Collections	2 items	19.00	20.00	*1	5%	INCREASE
Bulky Household Waste (in excess of 2 items)	Per Visit	56.00	59.00	*1	5%	INCREASE
New/Replacement dom bins (Developers Only)			£25 + delivery charge			
New/Replacement dom boxes (Developers Only)			£6 + delivery charge			
Sale of Sacks						
Bin Liners	Per 52 bags	3.85	4.00	*1	4%	INCREASE
Bio bags	Per 10 bags	3.85	4.00	*1	4%	INCREASE

Other Charges (new)

Graffiti Removal	Per Job	Prices will be charged on an hourly rate basis
Erection of signs, bins etc.		
Building works	Per Job	Prices will be charged on an hourly rate basis

TRADE WASTE CHARGES ARE ALL PLUS VAT

SEE KEY TO BANDS BELOW

Trade Waste (Note: these are maximum charges, prices are negotiable)

		<u>BAND 1</u>	<u>BAND 2</u>	<u>BAND 3</u>	<u>BAND 1</u>	<u>BAND 2</u>	<u>BAND 3</u>	
Bulk Containers (1100 litres)	Per Container Per annum *3	688.76	710.44	730.54	739.03	761.80	782.91	*2
Bulk Containers (660 litres)	Per Container Per annum *3	427.82	442.60	455.42	458.71	474.23	487.70	*2
Bulk Containers (360 litres)	Per Container Per annum *3	268.38	276.24	287.10	286.98	295.23	306.63	*2
Bulk Containers (240 litres)	Per Container Per annum *3	178.60	184.50	190.42	190.98	197.19	203.39	*2
Bulk Containers (140 litres)	Per Container Per annum *3	122.60	126.54	131.46	130.75	134.88	140.04	*2
Bags (or stickers) (60 litres)	Per annum *3	89.22	93.16	97.12	94.54	98.68	102.83	*2
4 Duty of Care	p.a. per contract	58.00	58.00	58.00	61.00	61.00	61.00	
Failure to Return Duty of Care		27.50	27.50	27.50	29.00	29.00	29.00	
5 Miscellaneous Charge		33.00	38.50	44.00	34.65	40.40	46.20	

*1 Includes VAT

*2 Prices include a 5% increase on hire and collection charges and 8.5% for disposal as per NYCC

*3 Based on one weekly collection

KEY TO BANDS AND AREAS:

BAND 1= MALTON, NORTON, A64 MAIN ROAD

BAND 2= HELMSLEY, KIRKBYMOORSIDE, PICKERING AND THORNTON DALE

BAND 3= ALL OTHER AREAS

CAR PARKS

PROPOSED CHARGES 2010/2011

Annex 3

	Unit of Charge	Charge 2009/10 £	Proposed Charge 2010/11 £	<u>Comments</u>	
<u>Off Street Parking</u>					
	Up to 1 hour	1.00	1.10	10%	INCREASE
Short Stay	Up to 2 hours	1.80	2.00	11%	INCREASE
Long Stay	Up to 2 hours	1.60	1.90	19%	INCREASE
	Up to 3 hours	2.20	2.40	9%	INCREASE
	Up to 6 hours	3.50	3.70	6%	INCREASE
	Over 6 hours	4.90	5.20	6%	INCREASE

Note: No increase on charges in Malton (Water lane & Wentworth Steet Car Parks)					
	Up to 1 hour	1.00	1.00	NO INCREASE	
	Up to 2 hours	1.60	1.60	NO INCREASE	
	Up to 3 hours	2.20	2.20	NO INCREASE	
	Up to 6 hours	3.50	3.50	NO INCREASE	
	Over 6 hours	4.90	4.90	NO INCREASE	

<u>Permits</u>	replacement	1.60	1.70	6%	INCREASE
	7 day permit	14.00	15.00	7%	INCREASE
RESIDENTS	Short stay	41.00	43.00	5%	INCREASE
NON-RESIDENTS	Short stay	102.00	107.00	5%	INCREASE
	Long stay	173.00	181.00	5%	INCREASE

<u>Smartcards</u>					
	Per card	10.00	10.00	NO INCREASE	
	Then:				
	Up to 1 hour	0.50	0.55	10%	INCREASE
Short Stay	Up to 2 hours	0.90	1.00	11%	INCREASE
Long Stay	Up to 2 hours	0.80	0.95	19%	INCREASE
	Up to 3 hours	1.10	1.20	9%	INCREASE
	Up to 6 hours	1.75	1.85	6%	INCREASE
	Over 6 hours	2.45	2.60	6%	INCREASE

Note: No increase on charges in Malton (Water lane & Wentworth Steet Car Parks)					
	Up to 1 hour	0.50	0.50	NO INCREASE	
	Up to 2 hours	0.80	0.80	NO INCREASE	
	Up to 3 hours	1.10	1.10	NO INCREASE	
	Up to 6 hours	1.75	1.75	NO INCREASE	
	Over 6 hours	2.45	2.45	NO INCREASE	

<u>Excess Charges</u>					
	Payable within 7 days	46.00	46.00	NO INCREASE	
	Payable after 7 days	92.00	92.00	NO INCREASE	
	Cancellation fee	10.00	10.00	NO INCREASE	

<u>Coaches with over 11 seats</u>					
		Free	Free	NO INCREASE	

HGV's		5.00	5.00	NO INCREASE	
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ANNEX 4

ENVIRONMENTAL HEALTH

REVIEW OF CHARGES 2010/2011

	Unit of Charge	Charge 2009/10 £ (Inc VAT)	Proposed Charge 2010/11 £ (Inc VAT)	Estimated Income 2010/11 £
Pest Control – Maximum Charges				
Casual Treatments				
Commercial (Plus materials)	Hour	43.04 (49.50)	44.76 (£52.60)	7,740.00
Small Commercial Rodent Treatments (up to 3 Visits)	Treatment	102.00 (117.30)	106.00 (£124.55)	210.00
Domestic Insects (except fleas) e.g. ants, flies, beetles etc	Treatment	40.00 (46.00)	41.70 (£49.00)	3,580.00
Wasps	Treatment	34.78 (40.00)	34.04 (£40.00)	13,240.00
Mice, Fleas and Squirrels (up to 3 Visits)	Treatment	42.61 (49.00)	41.70 (£49.00)	2,720.00
Special Domestic	Treatment	59.57 (72.00)	65.11 (£76.50)	150.00
Concessionary flat charge	Treatment	18.26 (21.00)	18.72 (£22.00)	860.00
Water Sampling				
Private Water Sampling	Visit	49.00	50.00	
Health Licences				
Acupuncture, Cosmetic Piercing Tattooing, Electrolysis:				
Reg. Of Premises	Per Reg	150.00	156.00	-
Reg. Of Operators:				
Tattooing	Per Reg	65.00	68.00	-
Semi-permanent Skin Colouring	Per Reg	65.00	68.00	-
Acupuncture	Per Reg	65.00	68.00	-

Cosmetic Piercing	Per Reg	65.00	68.00	-
Electrolysis	Per Reg	65.00	68.00	-
Variation of Registration	Per Reg	13.00	14.00	
Motor Car Salvage	Per Reg	68.00	71.00	-
Motor Car Salvage certified copy of Public register	Per Copy	8.00	9.00	-
Control of Sex Establishments				-
New Establishment	Per Reg	4000.00	4160.00	
Annual Licence Fee	Year	3600.00	3740.00	
Transfer Fee		550.00	570.00	
Change of Name		50.00	52.00	
Riding Establishments				
New Establishment		78.00	82.00	
		+ Vet Fee	+ Vet Fee	
Annual Renewal				
1 – 10 Horses	Year	280.00	295.00	300.00
11 – 20 Horses	Year	330.00	345.00	690.00
20 + Horses	Year	390.00	410.00	410.00
Dangerous Wild Animals	Year	78.00	82.00	-
		+Vet Fee	+Vet Fee	
Zoo Licence		At cost	At cost	
Animal Boarding				
Establishments	Year	78.00	82.00	1060.00
Home Boarding	Year	58.00	61.00	430.00
Pet Shops	Year	65.00	68.00	340.00
Dog Breeding + Vet as required	Year	65.00	68.00	200.00
Markets				
Helmsley - Stall	Week	20.00	21.00	29370.00
- Vehicle	Week	5.50	5.70	1480.00
Pickering - Stall	Week	20.00	21.00	32550.00
Miscellaneous				
Environmental Searches	Per Hour	44.00	46.00	
Export Certificates	Per Certif	93.00	96.00	-

Agenda Item 15

ANNEX 5

RYECARE

REVIEW OF CHARGES 2010/2011

	Unit of Charge	Charge 2009/10 £	Proposed Charge 2010/11 £	Estimated Income 2010/11 £
<u>Ryecare Lifeline Charges</u>				
Privately Owned Units:				
Monitoring and Maintenance	Per Week	2.67	2.72	280.00
Leased Units:				
Including hire, maintenance & monitoring Lifeline Unit	Per Week	4.24	4.32	97,710.00
(Replaces Customer's phone)				
Portal Unit	Per Week	3.90	3.98	4,970.00

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RISK MATRIX

Issue/Risk	Consequences if allowed to happen	Likelihood	Impact	Mitigation	Mitigated Likelihood	Mitigated Impact
The increases in fees and charges are counter productive as demand falls in excess of additional income	Failure to achieve budget targets will require additional savings to be identified or cuts to other services	3	D	Demand and competition factors are reviewed in setting charges and where evidence shows that increases will have a negative impact alternatives are recommended to members	2	B

Score	Likelihood	Score	Impact
1	Very Low	A	Low
2	Not Likely	B	Minor
3	Likely	C	Medium
4	Very Likely	D	Major
5	Almost Certain	E	Disaster

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